
Tuesday, March 10, 2020

7:00 PM

Council Chambers

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PUBLIC HEARING #1

Public Hearing to receive citizen comments & input on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, international mechanical code, international fuel gas code, international residential code, the international fire code & international energy conservation code & NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code & NCTCOG recommended amendments.

CLOSE PUBLIC HEARING

PUBLIC HEARING #2

Public Hearing to receive citizen comments & input on Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.

CLOSE PUBLIC HEARING

PUBLIC HEARING #3

Public Hearing to receive citizen comments & input on the site plan for 6720 Westworth Blvd, Westworth Village, Tarrant County, Texas.

CLOSE PUBLIC HEARING

REGULAR SESSION:

1. Approval of the Agenda

2. Approval of the Consent Agenda:

All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

A. Approval of the Minutes:

- Council Meeting – February 11, 2020

B. Resolution 2020-04: An annual resolution, authorizing the continued participation with the steering committee of cities served by ONCOR and authorizing the payment of \$0.07 per capita to the steering committee to fund regulatory and legal proceedings and activities related to ONCOR Electric Delivery Company LLC. Westworth Village's invoiced portion totals \$217.00.

C. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Feb 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$444,080	\$92,477	\$0.00	\$61,930	\$230,946	\$216	\$104,494	\$31,012
Disbursements	\$228,058	\$93,464	\$148,630	\$32,142	\$0.00	\$10,716	\$94,436	\$12,578
Cash on Hand	\$278,108	\$460,624	\$19,351	\$144,728	\$76,578	\$118,520	\$111,935	\$74,528
TexPool	\$484,545	\$84,309	\$24,825	\$247	\$452,971	\$133,771	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

3. Staff Updates:

A. Kevin Reaves, Police Chief

- PD Monthly Report

B. Nader Jeri, Building Official

- Code, Inspection & Community Development Reports

C. Joey Alvarez, Public Works Director

- Public Works Report

D. Mike Krsnak, Head Pro

- Hawks Creek Golf Course Report

E. Sterling Naron, City Administrator

- Variance Report
- Trail System Update

4. Mayor's Report *(A recap of the mayors previous 30 days in office.)*

5. Advisory Board and Committee Updates

- A. Ordinance Committee – Rosa Mendez
- B. Long Range Planning Advisory Board – Mayor Jones
- C. Finance Committee – Sharon Schmitz
- D. Golf and Parks Advisory Board – Christina Cowden

6. Public Information:

A. Announcements and Proclamations

- Candidate introductions will be held at the April 14th community luncheon.
- A candidate forum will be hosted by the League of Women Voters in April, details pending.

B. Meetings

- Ordinance Committee meeting, April 2nd at 5:30pm
- Public Safety Committee, April 2nd at 6:30pm
- Regular Council meeting, April 14th at 7:00pm
- Finance Committee meeting, May 12th at 6:15pm

C. Citizen Comments

This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. To address the Council, submit a Public Comment Form to the City Secretary prior to the Citizen Comments portion of the meeting, and you will be called to the podium to speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority. Public Comment Forms are located in the lobby and online.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.**
- B. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Receive legal advice related to a personnel matter concerning the City Administrator position.**
- C. Deliberation of personnel matter pursuant to Texas Government Code Section 551.074: City Administrator position.**

Re-convene in Regular Session and take any action necessary based upon Executive Session discussion.

7. Action Items:

- A. Mayor Jones**
Discuss and take action **to authorize the mayor to issue a Request for Proposal (RFP) for a city administrator search firm.** *(Sterling Naron has accepted a position with another city, his last day at Westworth Village will be March 13, 2020.)*
- B. Mayor Jones**
Discuss and take action **to authorize the mayor to issue a Request for Proposal (RFP) for a parks/playground design and development firm to address citizen requests for improvements at Kaster Korner, the green space behind city hall, and Airfield Falls.** *(The Golf and Parks Advisory Board met on March 3rd and recommended council take action to hire a professional firm to further develop city parks.)*
- C. Mayor Jones**
Discuss and take action **on the site plan for 6720 Westworth Blvd, Westworth Village, Tarrant County, Texas.** *(The Planning and Zoning Commission met on March 3rd and recommended council approval.)*
- D. Mayor Jones**
Discuss and take action **on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international residential code, the international fire code and the international energy**

conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments. (Council referred this item to the Ordinance Committee on February 11th. The Ordinance Committee met on March 5th and recommends approval.)

E. Mayor Jones

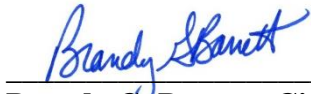
Discuss and take action on **Ordinance 460 modifying Appendix A, Fee Schedule, Section A3.001 and A3.002, providing that demolition permits may be reimbursed in certain circumstances.** (This item as referred to the Ordinance Committee following citizen comments at the January and February council meetings. The Ordinance Committee met on March 5th and recommends approval.)

ADJOURN:

The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and city website, on this, the 6th day of March 2020, at 5pm, in accordance with Chapter 551 of the Texas Government Code.



Brandy G. Barrett, City Secretary





Westworth Village

City Council Regular Session Meeting Minutes

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, February 11, 2020

7:00 PM

Council Chambers

ATTENDEES:

Mayor	L. Kelly Jones
Council Member	Rosa Mendez
Council Member	Tiffany Aller
Council Member	Sharon Schmitz
Council Member	John Davies
Council Member	Christina Cowden
City Secretary	Brandy Barrett
City Administrator	Sterling Naron
Police Chief	Kevin Reaves
City Attorney	Ashley Dierker
Public Works	Cody Cooke-Morse
Building Official	Nader Jeri
HCGC Head Pro	Mike Krsnak

ABSENT: Public Works Director Joey Alvarez

REGULAR SESSION:

CALL TO ORDER: 7:00pm by Mayor Jones.

INVOCATION was given by Sterling Naron.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

PUBLIC HEARING was opened by Mayor Jones at 7:01pm.

Public Hearing to receive citizen comments & input on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, international mechanical code, international fuel gas code, international residential code, & international energy conservation code & NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code & NCTCOG recommended amendments.

No comments were made, and Mayor Jones closed the public hearing at 7:02pm.

REGULAR SESSION:

1. MOTION to approve the Agenda.

- **MADE BY:** Rosa Mendez. **SECOND:** Tiffany Aller.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting – January 14, 2020

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES Jan 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$565,612	\$117,852	\$0.00	\$50,901	\$200,421	\$0.00	\$89,915	\$25,521
Disbursements	\$227,988	\$132,277	\$157,899	\$28,999	\$163,019	\$112,694	\$101,385	\$11,093
Cash on Hand	\$203,783	\$448,572	\$16,975	\$99,433	\$15,590	\$131,320	\$115,610	\$39,943
TexPool	\$349,979	\$84,309	\$24,825	\$247	\$259,015	\$133,771	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

MOTION to approve the Consent Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** John Davies.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

3. STAFF UPDATES:

A. Police Department

- Chief Reaves reported that last month there were 491 traffic stops, resulting in 350 cited violations and 395 warnings. There were 2017 calls for service, including 170 - 911 calls. In addition, there were a total of 23 arrests, which resulted in 25 charges.
- Chief Reaves reviewed his annual report, noting it had been published online as required.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 111 Inspections were performed and 36 Code violations were resolved last month.
- Commercial projects include Jefferson Dental Office and the finish out on a 1st floor office space in the Reeder building.
- There are 22 ongoing residential projects.

C. Joseph Alvarez, Public Works

- Cody Cooke-Morse, Public Works team member, reported 195 work and service orders were completed in the month, in Mr. Alvarez's absence.

D. Mike Krsnak, Head Pro

- Mike Krsnak, Hawks Creek Head Pro, provided the golf course report noting a slight increase in rounds and revenue from the same period in the prior fiscal year.

E. Administration

- Mr. Naron provided a recap of the finance variance report.
- Mr. Naron provided a brief update on the Trail project noting that the project is nearing completion behind the Fairways noting the Leonard Trail section would begin soon. He added that they were still awaiting TxDOT approval on the crossing location.
- Mr. Naron introduced Elena Fernandez, of Perdue, Brandon, Fielder, Collins and Mott, LLP, the city's collection firm. Ms. Fernandez provided a recap of their services over the prior two years. Mr. Naron requested the council pose any questions regarding the contract renewals on this agenda, so Ms. Fernandez and her team could be dismissed. No questions were posed, and Ms. Fernandez was thanked for her report and firms diligent work on behalf of the city.

4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- Announcing that longtime resident and former council member Martha Lopez was in the hospital and requested the citizen keep her and her family in their prayers.
- Recapping the Town Hall meeting, grateful for the 22 attendees and encouraging those who were unable to attend to review the information in the lobby & submit their suggestions to Ms. Barrett.
- Reading a letter from David Luttrell, as he requested, regarding the exceptional service he received from staff members Cody Cooke-Morse, Joey Alvarez, Nader Jeri and Brandy Barrett.

5. **ADVISORY BOARD AND COMMITTEE UPDATES:** No reports were given, as there were no advisory board and committee meetings in the prior 30 days.

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements and Proclamations

- City offices will be closed in observance of Presidents Day on February 17th.
- The last day to file to have name on the general or special ballot is February 14th by 5:00pm.

B. Meetings

- Golf Course Advisory Board meeting, March 3rd at 5:30pm
- Long Range Planning Advisory Board meeting, March 3rd at 6:30pm
- Ordinance Committee meeting, March 5th at 5:30pm
- Public Safety Committee, March 5th at 6:30pm
- Finance Committee meeting, March 10th at 6:00pm
- Regular Council meeting, March 10th at 7:00pm

C. CITIZEN COMMENTS:

- Geordan Strain (5601 Twin Lane) – provided information about Trinity Habitat for Humanity, Inc, expressing his desire for the city to require developers to donate. He noted that he had met with Mr. Naron after the last meeting and agreed to continue to work on language to present to the Ordinance Committee for consideration.
- There were no other citizen comments.

EXECUTIVE SESSION:

Convene in closed executive session to deliberate the following items at 7:45pm:

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.
Deliberation of the White Settlement 380 Agreement Lawsuit.
- B. Consultation with Attorney pursuant to Texas Government Code Section 551.074.
Deliberation of personnel matter.

Re-convene in Regular Session at 8:06pm, no action was taken in Executive Session.

7. ACTION ITEMS:

A. Mayor Jones

Discuss and take action **on the Fiscal Year 2018-2019 Audit.** *(This item will be presented and reviewed at the Finance Committee Meeting scheduled to start at 6:00pm preceding the council meeting.)*

MOTION approve the Fiscal Year 2018-2019 Audit.

- **MADE BY:** Sharon Schmitz. **SECOND:** John Davies.

DISCUSSION:

- Mayor Jones stated this was the first time in all his years of public service that he received a clean audit with no disclosures and applauded the staff on their excellent work.

Motion passed by a vote of 5 Ayes and 0 Nays.

B. Mayor Jones

Discuss and take action to authorize the mayor to execute an interlocal agreement with the Texas Department of Public Safety, Enforcement and Compliance Services, Failure to Appear Program. *(This program works with municipal courts to place a hold on an identification card or driver's license renewal for individuals who fail to appear or comply with a court order.)*

MOTION to authorize the mayor to execute an interlocal agreement with the Texas Department of Public Safety, Enforcement and Compliance Services, Failure to Appear Program.

- **MADE BY:** Rosa Mendez. **SECOND:** Tiffany Aller.

Motion passed by a vote of 5 Ayes and 0 Nays.

C. Mayor Jones

Discuss and take action on Ordinance 457 amending Chapter 3, Building Regulations, of the code of ordinances, adopting the 2018 editions of the international building codes, the international plumbing code, the international mechanical code, the international fuel gas code, the international residential code, and the international energy conservation code and NCTCOG recommended amendments, and adopting the 2017 edition of the national electrical code and NCTCOG recommended amendments.

MOTION to indefinitely postpone and refer this item to the Ordinance Committee for a recommendation.

- **MADE BY:** Sharon Schmitz. **SECOND:** John Davies.

Motion passed by a vote of 4 Ayes and 1 Nays (Aller)

D. Mayor Jones

Discuss and take action **to authorize the mayor to secure the services of Kimley Horn to study and recommend a minimum/maximum finish floor height and mitigation measures for water runoff.** *(This is based on a discussion from the citizen concerns at the February 4th Town Hall meeting.)*

- Mayor Jones requested the council not take action on this item until the staff was able to complete their research of other cities and recommend a scope of work. The council concurred and no action was taken.

E. Mayor Jones

Discuss and take action on Ordinance 458 amending chapter 3, article 3.01 of the Westworth Village Code of Ordinances, adding the requirement that construction job sites be cleaned daily.

MOTION to approve Ordinance 458 amending chapter 3, article 3.01 of the Westworth Village Code of Ordinances, adding the requirement that construction job sites be cleaned daily.

MADE BY: Rosa Mendez. **SECOND:** Tiffany Aller.

Motion passed by a vote of 5 Ayes and 0 Nays.

Items F. G. and H *(contracts with Perdue, Brandon, Fielder, Collins and Mott, LLP were all combined and approved in one action due to the prior presentation)*

Mayor Jones

- F. Discuss and take action to approve a contingent fee contract with Perdue, Brandon, Fielder, Collins and Mott, LLP pursuant to Tax Code §6.30, said contract being for the collection of delinquent government receivables owed to City of Westworth Village.

- G. Discuss and take action to approve a contingent fee contract with Perdue, Brandon, Fielder, Collins and Mott, LLP pursuant to Article 103.0031 of the Code of Criminal Procedure, said contract being for the collection of delinquent government receivables owed to City of Westworth Village.
- H. Discuss and take action on to approve a contingent fee contract with Perdue, Brandon, Fielder, Collins and Mott, LLP, said contract being for the collection of delinquent utility assessments and miscellaneous debts owed to City of Westworth Village.

MOTION to approve Items F, G and H, contingent fee contracts with Perdue, Brandon, Fielder, Collins and Mott, LLP, pursuant to Tax Code §6.30, and Article 103.0031 of the Code of Criminal Procedure, said contracts being for the collection of delinquent taxes, fines, fees, utility assessments and miscellaneous government receivables owed to City of Westworth Village.

MADE BY: Tiffany Aller. **SECOND:** Rosa Mendez.

Motion passed by a vote of 5 Ayes and 0 Nays.

I. Councilwoman Mendez

Discuss the possibility of implementing Rules of Order.

- Councilwoman Mendez opened a discussion, stemming from the interaction at the prior Public Safety Committee meeting, between her and fellow committee member Tony Yeager. She requested the council consider adopting Rules of Order to prevent such events in the future. She stated she had spoken to the Texas Municipal League, mayors and councilmembers from Kennedale, Keller, North Richland Hills, Fort Worth and Arlington, and each of them have a Rules of Order. Following a lengthy discussion which included the right to free speech, Roberts Rules of Order, and the subjective nature of individual conduct and how it is perceived, the council concurred with Mayor Jones that this should be referred to Councilwoman Mendez's Ordinance Committee for a recommendation. It was noted that the recommendation should be in the form of a resolution, not an ordinance. Several citizens spoke on the topic and no action was taken.

J. Councilwoman Mendez

Discuss the possibility of video recording meetings.

- Councilwoman Mendez opened a discussion regarding the need to video record meetings for citizens to watch. Discussion ensued about the difference between video records and televised meetings, the creation and maintenance of this type of city record in compliance with the State Records Retention Schedules and the need to evaluate the potential cost to create, store and maintain such records.
- Mayor Jones stated that it could be done if the council wanted to spend the money. He asked the council members to follow up with him if they desired to pursue this and he would have the staff look into the matter further. Councilwoman Mendez thanked them for considering it. No action was taken.

The meeting was adjourned at 9:01pm by Mayor Jones.

MINUTES APPROVED BY:

L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:

Brandy G. Barrett, City Secretary

**Westworth Village****Resolution 2020-04**

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, March 10, 2020

Council Chambers

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF SEVEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Westworth Village is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served by Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Executive Committee in its December 2019 meeting set a budget for 2020 that compels an assessment of seven cents (\$0.07) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Westworth Village and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of seven cents (\$0.07) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to “*Steering Committee of Cities Served by Oncor*” shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 10th day of March 2020, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Westworth Village, Texas.

CITY OF WESTWORTH VILLAGE

By: _____
L. Kelly Jones, Mayor

ATTEST:

Brandy G. Barrett, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ashley D. Dierker, Attorney

City of Arlington, c/o Oncor Cities
Steering Committee
Attn: Brandi Stigler
101 S. Mesquite St., Ste. 300
MS # 63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
2/6/2020	20-142

Bill To
City of Westworth Village

Item	Population	Per Capita	Amount
2020 Membership Assessment	3,100	0.07	217.00
Please make check payable to: Oncor Cities Steering Committee and mail to Oncor Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste. 300, MS #63-0300, Arlington, Texas 76010		Total	\$217.00

STEERING COMMITTEE CITIES SERVED BY ONCOR (162)

Addison	Frisco	Plano
Allen	Frost	Pottsboro
Alvarado	Gainesville	Prosper
Andrews	Garland	Ranger
Anna	Glenn Heights	Red Oak
Archer City	Grand Prairie	Rhome
Argyle	Granger	Richardson
Arlington	Grapevine	Richland
Azle	Haltom City	Richland Hills
Bedford	Harker Heights	River Oaks
Bellmead	Haslet	Roanoke
Belton	Henrietta	Robinson
Benbrook	Hewitt	Rockwall
Beverly Hills	Highland Park	Rosser
Big Spring	Honey Grove	Rowlett
Breckenridge	Howe	Sachse
Bridgeport	Hudson Oaks	Saginaw
Brownwood	Hurst	Sansom Park
Buffalo	Hutto	Seagoville
Burkburnett	Iowa Park	Sherman
Burleson	Irving	Snyder
Caddo Mills	Jolly	Southlake
Cameron	Josephine	Springtown
Canton	Justin	Stephenville
Carrollton	Kaufman	Sulphur Springs
Cedar Hill	Keene	Sunnyvale
Celina	Keller	Sweetwater
Centerville	Kennedale	Temple
Cleburne	Kerens	Terrell
Coahoma	Killeen	The Colony
Colleyville	Krum	Trophy Club
Collinsville	Lake Worth	Tyler
Colorado City	Lakeside	University Park
Comanche	Lamesa	Venus
Commerce	Lancaster	Waco
Coppell	Lewisville	Watauga
Copperas Cove	Lindale	Waxahachie
Corinth	Little Elm	Westover Hills
Cross Roads	Little River Academy	Westworth Village
Crowley	Malakoff	White Settlement
Dallas	Mansfield	Wichita Falls
Dalworthington Gardens	McKinney	Willow Park
DeLeon	Mesquite	Woodway
De Soto	Midland	Wylie
Denison	Midlothian	
Duncanville	Murchison	
Early	Murphy	
Eastland	New Chapel Hill	
Edgecliff Village	North Richland Hills	
Ennis	Northlake	
Euless	Oak Leaf	
Everman	Oak Point	
Fairview	Odessa	
Farmers Branch	O'Donnell	
Fate	Ovilla	
Flower Mound	Palestine	
Forest Hill	Pantego	
Forney	Paris	
Fort Worth	Parker	

STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Westworth Village is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a seven cent (\$0.07) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over two decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

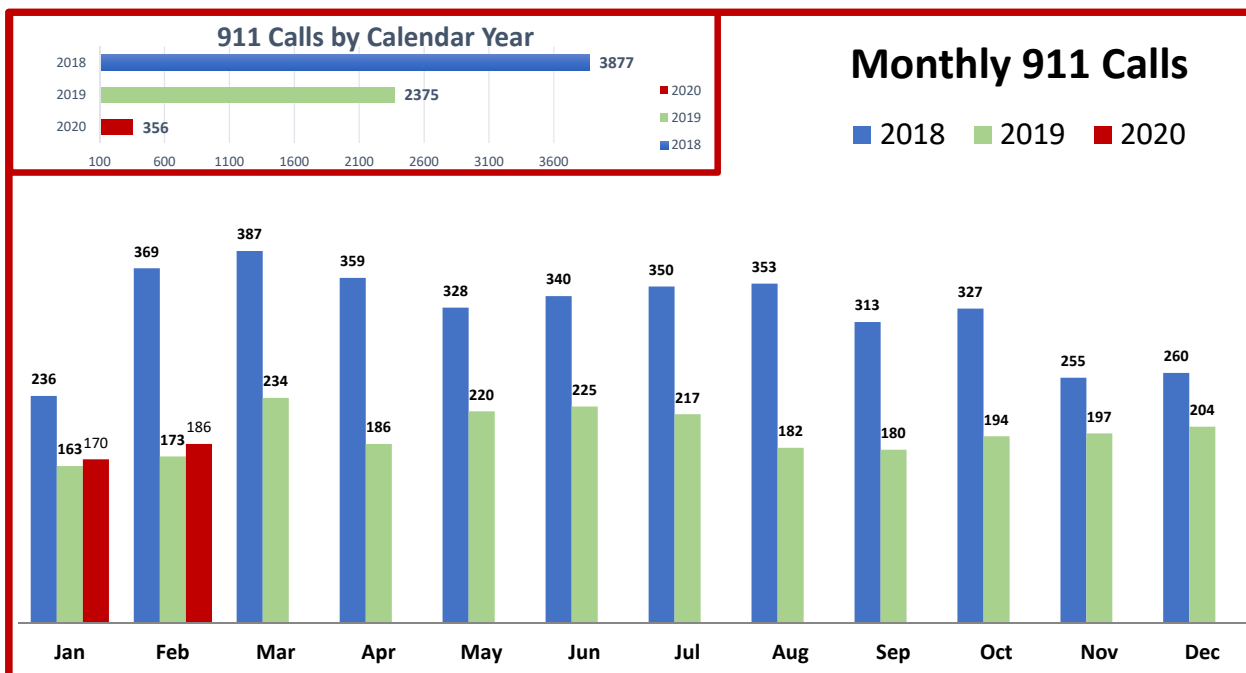
II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of seven cents (\$0.07) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2020 assessment be made and a copy of the resolution be sent to the Steering Committee.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor.*

Westworth Village Police Department
Monthly Calls-For-Service Report By Call-Type (Calendar Year)
Feb-20

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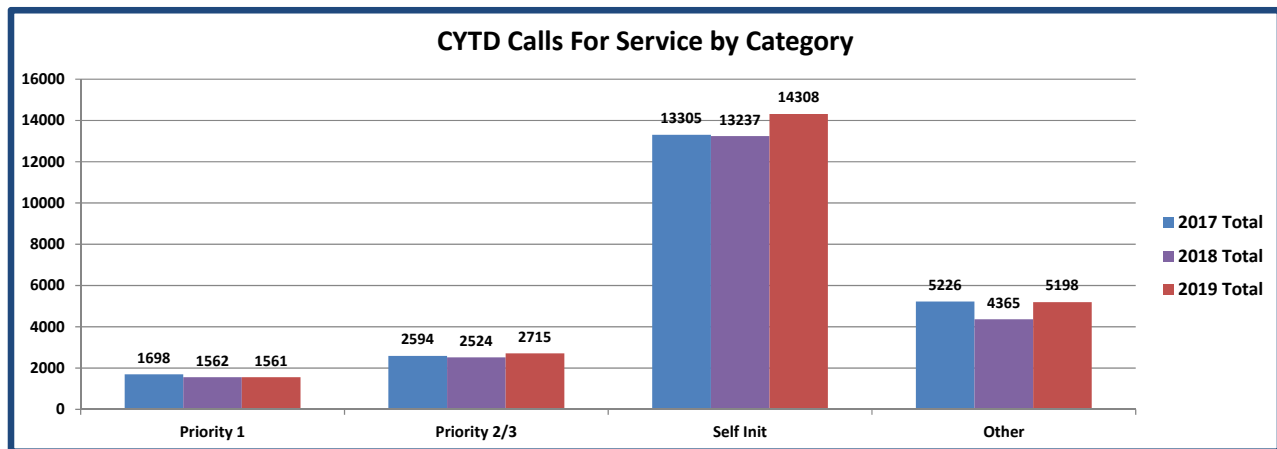
Feb-20

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Westworth Village Police Department
Calls-For-Service Report By Call-Type
Calendar Year to Date- FEBRUARY 2020

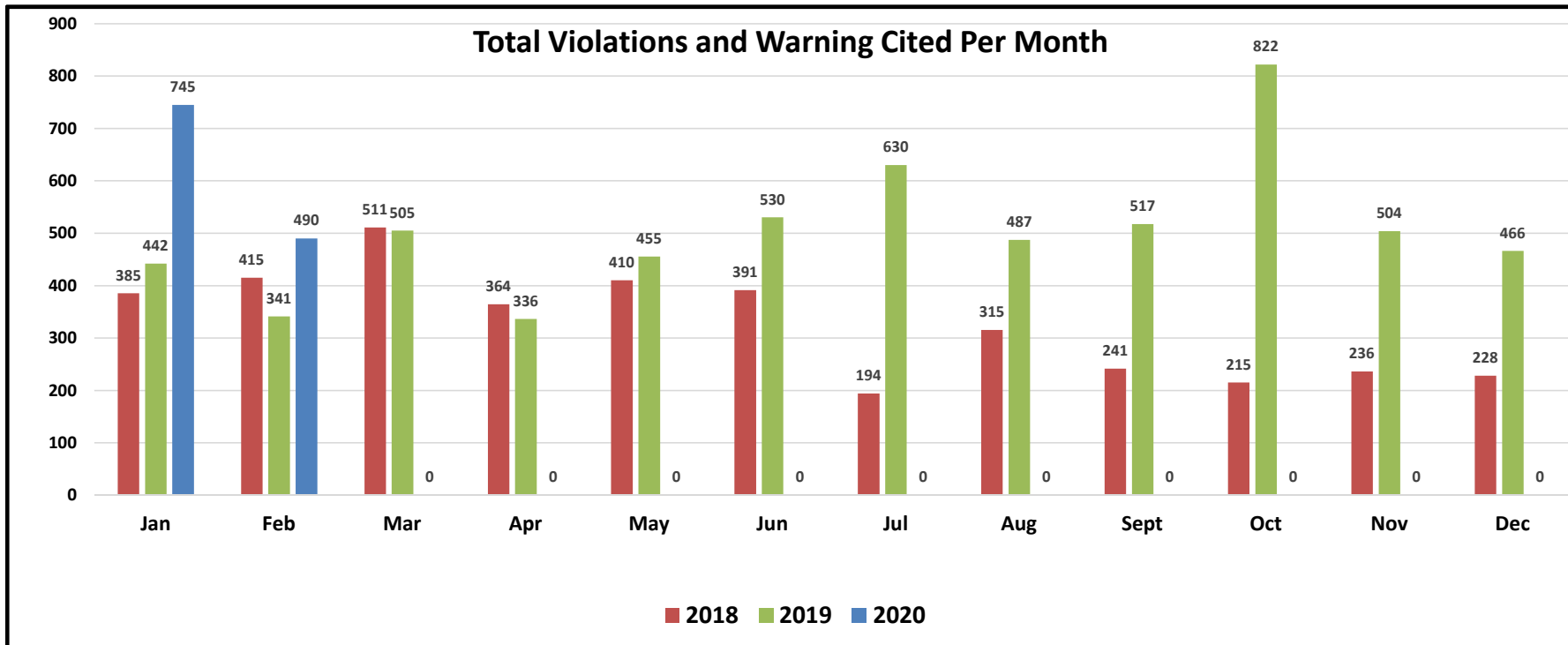
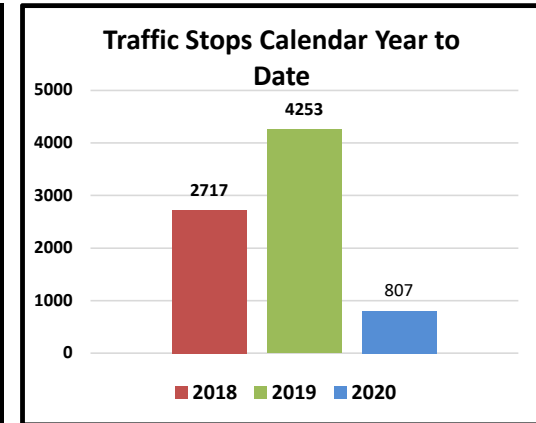
Priority 1 Calls for Service	2020	2019	2018	Priority 2 & 3 Calls for Service	2020	2019	2018
911 HANG UP	9	5	9	ACCIDENT - MINOR	9	15	14
ACCIDENT - HIT & RUN	3	3	2	ANIMAL COMPLAINT	25	13	32
ACCIDENT - MAJOR	3	3		ASSIGNED ENFORCEMENT	239	264	132
ALARM		18	23	ATTEMPT TO LOCATE			
ALARM - BUSINESS	13			CITIZEN ASSIST	15	12	19
ALARM - RESIDENTIAL	5			CIVIL STANDBY		1	3
AMBULANCE CALL	56	54	55	CLOSE PATROL / HOUSE WATCH	45	13	31
ASSAULT	5	1		DEATH NOTIFICATION			1
ASSIST OTHER AGENCY	26	20	39	ESCORT			3
ATTEMPTED SUICIDE				FORGERY/FRAUD/COUNTERFEITING	3	3	2
BOMB THREAT				FOUND PROPERTY	5	8	6
BURGLARY	1	2	3	GRAFFITI			
BURGLARY BUSINESS				HARASSMENT		1	2
BURGLARY COIN	1			IDENTITY THEFT	1		1
BURGLARY HAB	2		1	ILLEGAL DUMPING/LITTERING			
BURGLARY MOTOR VEHICLE	1		5	LIFT ASSIST	2	2	
CRIMINAL MISCHIEF	5	1		LOCK OUT	2	4	
DECEASED PERSON				LOOSE STOCK		1	
DISTURBANCE	16	14	12	LOST/STOLEN PROPERTY	2		
DOMESTIC	6	1	2	MEET COMPLAINANT	13	10	19
EVADING ARREST/DETENTION				RUNAWAY			
FIRE CALL		1	6	SCHOOL ZONE	58	10	
KIDNAPPING				TRAFFIC CONTROL		12	17
MENTAL PERSON	1		1	UNAUTHORIZED USE OF MOTOR VEHICLE	1		
MISSING PERSON	1	1					
NOISE COMPLAINT	5	11	5				
PEDESTRIAN STOP	7	2	2				
PROWLER	1						
RECKLESS DRIVER	2	3	2				
ROAD RAGE	1	1					
ROBBERY	1						
SHOTS HEARD/FIRED	4		1				
STOLEN VEHICLE	1	2					
SUICIDE							
SUSPICIOUS PERSON	8	19	23				
TERRORISTIC THREAT							
THEFT	23	42	58				
TRESPASSING	5	5	4				
WEAPONS OFFENSE			1				
WELFARE CONCERN	13	7	13				
Priority 1 Calls for Service	216	211	258	Priority 2 & 3 Calls for Service	411	354	268

Westworth Village Police Department
Calls-For-Service Report By Call-Type
Calendar Year to Date - FEBRUARY 2020

[illegible]

Traffic Stops, Cited Violations, and Warnings per Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2018 Traffic Stops	245	272	437	237	264	248	119	187	194	149	188	177	2717
2018 Cited Violations	219	213	330	183	188	182	98	168	145	154	103	133	2116
2018 Warnings	166	202	181	181	222	209	96	147	96	61	133	95	1789
2019 Traffic Stops	306	205	348	241	322	374	450	355	363	577	400	312	4253
2019 Cited Violations	222	169	235	161	201	239	307	268	285	404	275	178	2944
2019 Warnings	220	172	270	175	254	291	323	219	232	418	229	288	3091
2020 Traffic Stops	491	316											807
2020 Cited Violations	350	203											553
2020 Warnings	395	287											682



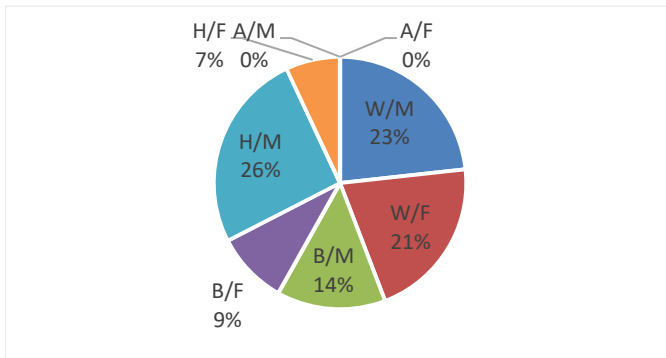
Westworth Village Police Department

Jail Population - Race/Sex Makeup

Jail Annual Statistics - Calendar Year

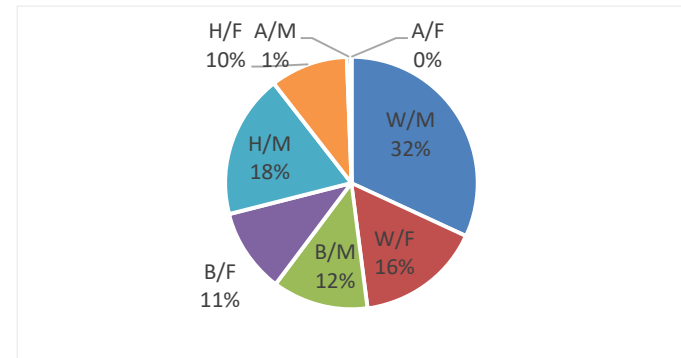
2020

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	10	6	11	0	0	27	62.8%
Female	9	4	3	0	0	16	37.2%
Totals	19	10	14	0	0	43	
Percent	44.2%	23.3%	32.6%	0.0%	0.0%		



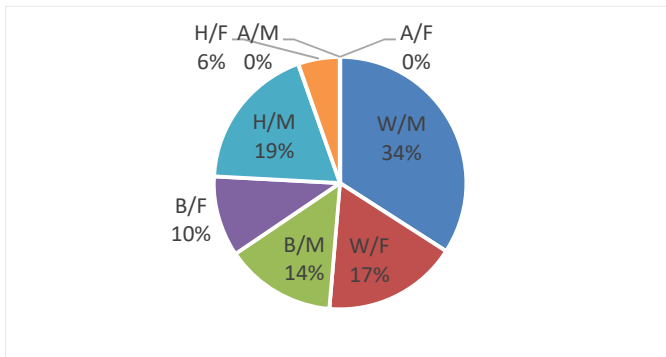
2019

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	109	42	63	2	2	218	63.4%
Female	55	37	34	0	0	126	36.6%
Totals	164	79	97	2	2	344	
Percent	47.7%	23.0%	28.2%	0.6%	0.6%		



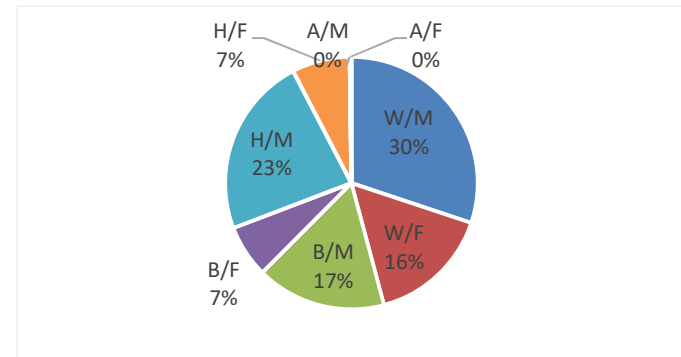
2018

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	89	37	49	0	3	178	67.4%
Female	45	27	14	0	0	86	32.6%
Totals	134	64	63	0	3	264	
Percent	50.8%	24.2%	23.9%	0.0%	1.1%		



2017

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	134	74	103	0	0	311	69.9%
Female	70	30	33	1	0	134	30.1%
Totals	204	104	136	1	0	445	
Percent	45.8%	23.4%	30.6%	0.2%	0.0%		

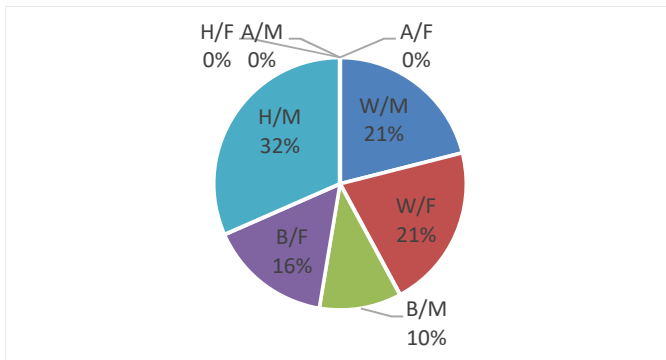


Westworth Village Police Department

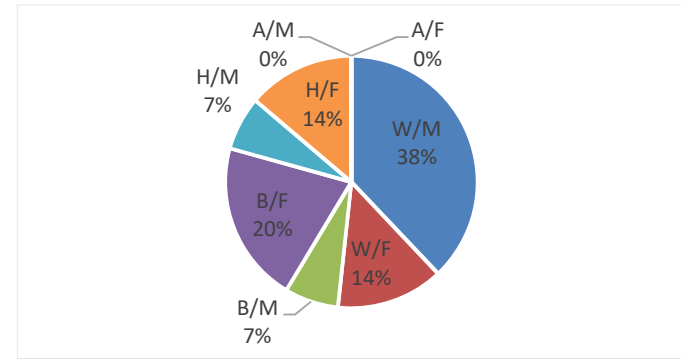
Jail Population - Race/Sex Makeup

Jail Monthly Statistics

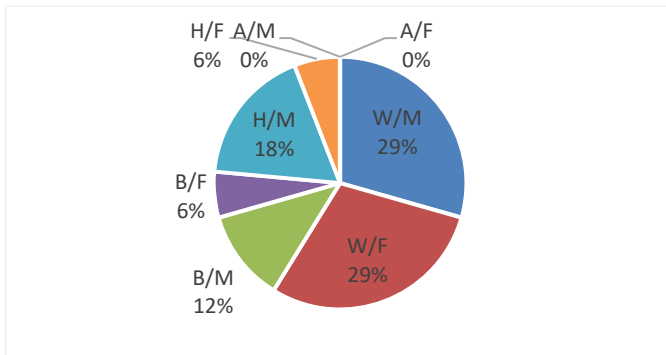
Feb '20	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	4	2	6	0	0	12	63.2%
Female	4	3	0	0	0	7	36.8%
Totals	8	5	6	0	0	19	
Percent	42.1%	26.3%	31.6%	0.0%	0.0%		



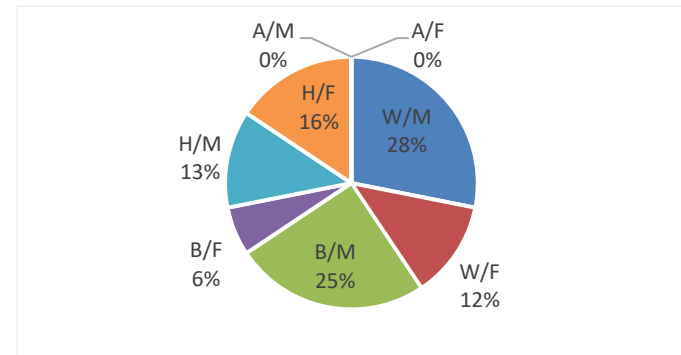
Feb '19	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	11	2	2	0	0	15	51.7%
Female	4	6	4	0	0	14	48.3%
Totals	15	8	6	0	0	29	
Percent	51.7%	27.6%	20.7%	0.0%	0.0%		



Feb '18	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	5	2	3	0	0	10	58.8%
Female	5	1	1	0	0	7	41.2%
Totals	10	3	4	0	0	17	
Percent	58.8%	17.6%	23.5%	0.0%	0.0%		



Feb '17	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	9	8	4	0	0	21	65.6%
Female	4	2	5	0	0	11	34.4%
Totals	13	10	9	0	0	32	
Percent	40.6%	31.3%	28.1%	0.0%	0.0%		



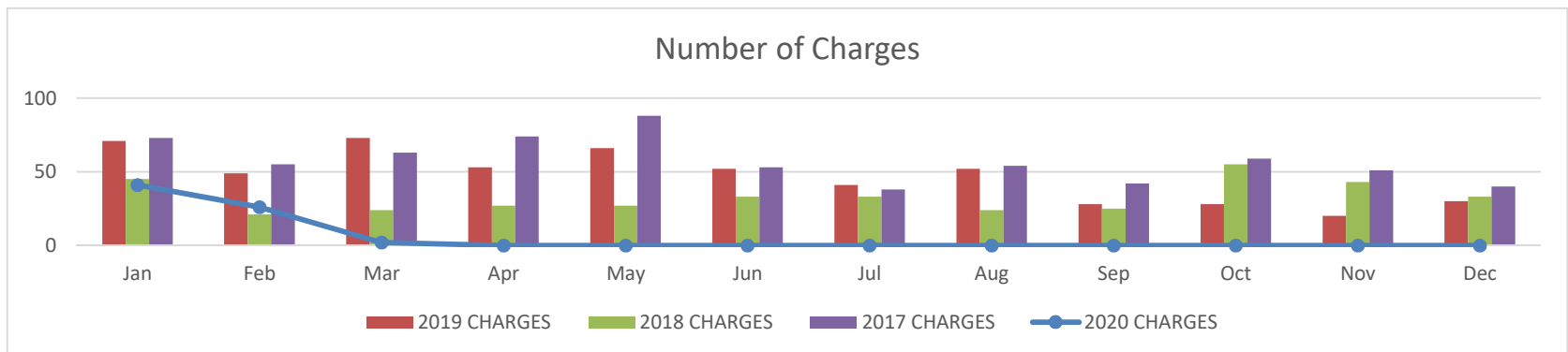
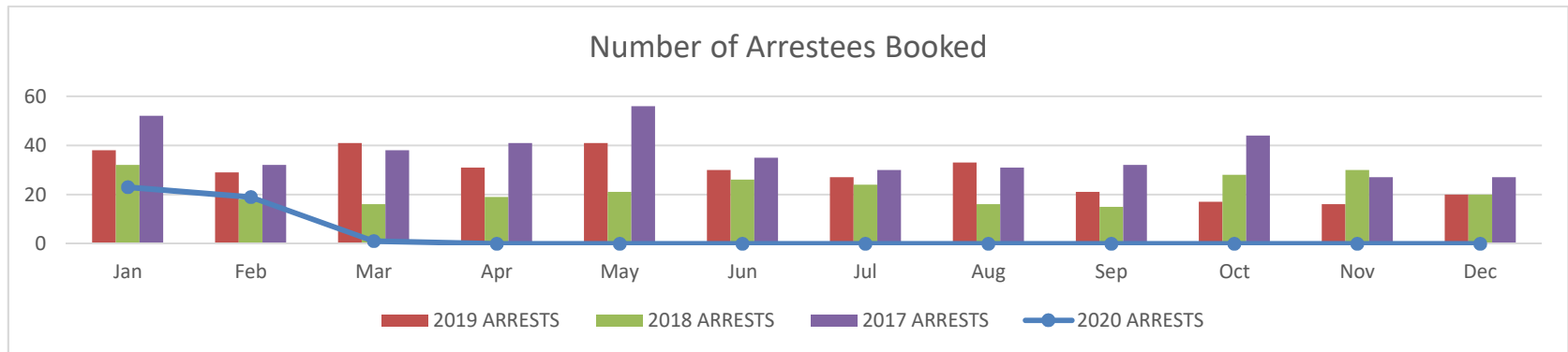
Westworth Village Police Department

Jail Population - Charges

Monthly Statistics

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020 ARRESTS	23	19	1										43
2019 ARRESTS	38	29	41	31	41	30	27	33	21	17	16	20	344
2018 ARRESTS	32	18	16	19	21	26	24	16	15	28	30	20	265
2017 ARRESTS	52	32	38	41	56	35	30	31	32	44	27	27	445

2020 CHARGES	41	26	2										69
2019 CHARGES	71	49	73	53	66	52	41	52	28	28	20	30	563
2018 CHARGES	45	21	24	27	27	33	33	24	25	55	43	33	390
2017 CHARGES	73	55	63	74	88	53	38	54	42	59	51	40	690



CODE COMPLIANCE

[illegible]



PUBLIC WORKS REPORT FEBRUARY 2020

Water

- ❖ All bacteriological water samples passed
- ❖ Continued monthly dead-end flushing
- ❖ Continued water sampling for Nitrification Action Plan for TCEQ
- ❖ Performed construction and stormwater inspections
- ❖ Removed water service at Fairways Drive
- ❖ Performed Line Locates for utility services
- ❖ Extended water services on Leonard Trail for trail project
- ❖ Alleyways cleanup

Sewer

- ❖ Performed weekly sewer line flushes on Pecan Drive
- ❖ Performed preventative maintenance on sewer lines in commercial area
- ❖ Extended sewer service on Leonard Trail for trail project

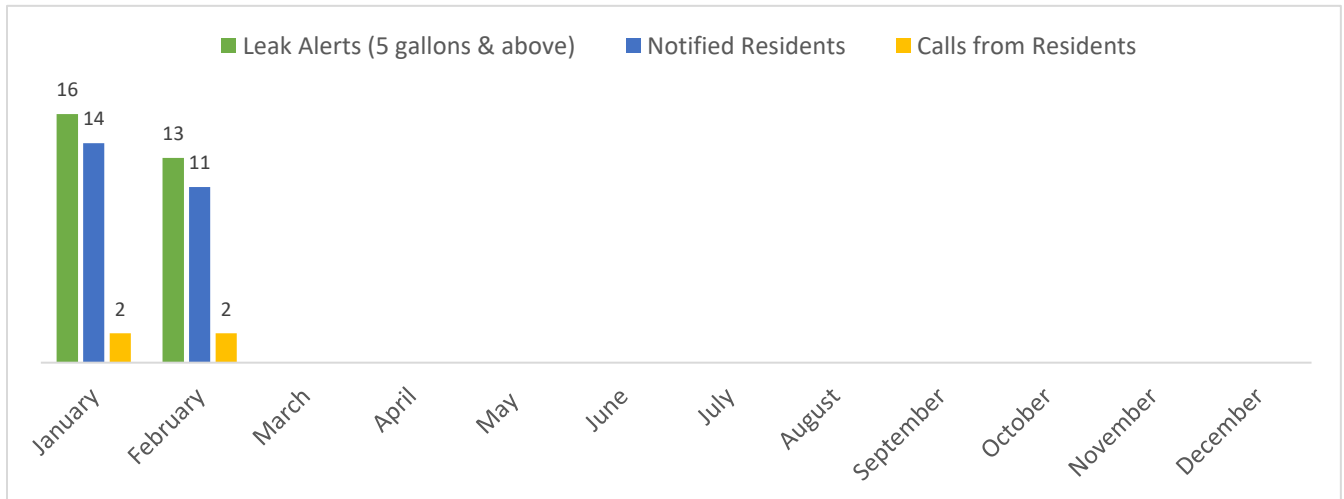
Stormwater

- ❖ Cleaned storm drains on Burton Hill and White Settlement Road
- ❖ Continued annual MS4 permitting

AMA-Beacon Alerts 2020:

Objective- Notify residents at first alert of a water leak through phone call, email, and face to face notification.

Goal- Provide proactive customer service.



Leak Alert

		Total Completed
<u>AMA - Beacon Leak Alert</u>		29
• Leak Detected	22	
• No Leak Detected	7	
<u>Notified Customer within 24 hours of 1st alert</u>		25
• Leak detected	20	
• No Leak Detected	5	
<u>Calls from Residents</u>		
• Leak Detected	2	4
• No Leak Detected	2	
Grand Totals		29

Residents who called in were alerted through their Eye on Water account

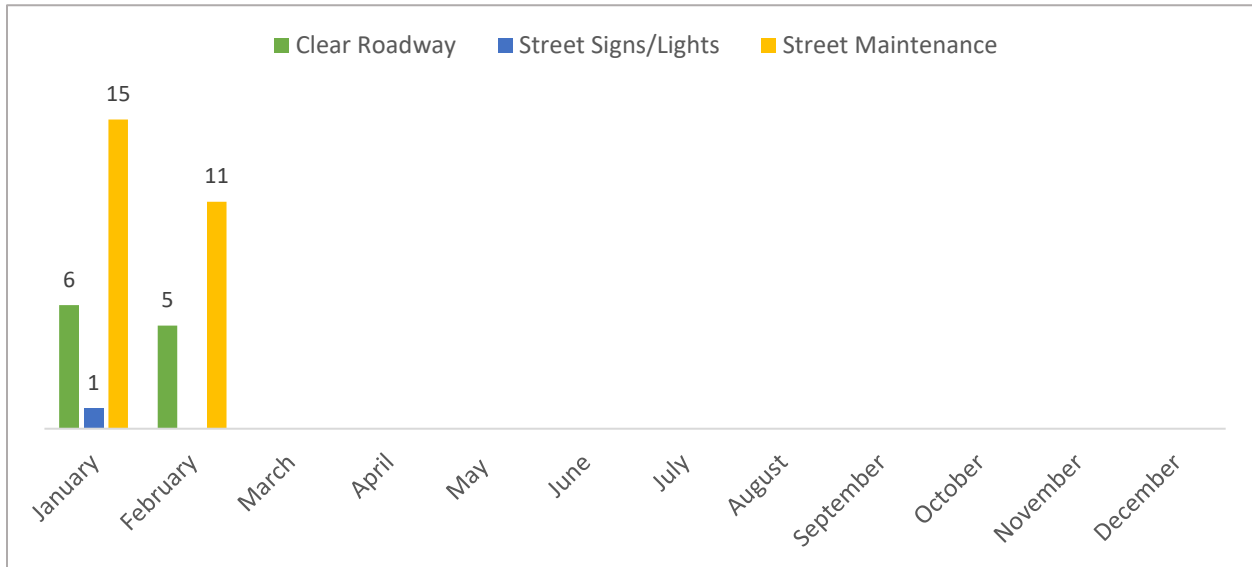


Westworth Village

Street Maintenance 2020:

Objective- Develop a Crack Sealing Program and Street Sign/Light Maintenance Program throughout the City.

Goal- Extend the longevity of City streets while implementing a quarterly inspection procedure.



Street Repair

			Total Completed
<u>Clear Roadway</u>			11
• Trash	7		
• Dead Animals	3		
• Tree Limbs/Debris	1		
<u>Street Signs/Lights</u>			1
• Street Signs	1		
• Street Lights			
<u>Street Maintenance</u>			26
• Repair Potholes	15		
• Manhole Maintenance			
• Graffiti			
• Alleyway	11		
Grand Total:			38

Summary 2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total:
<u>Clear Roadway</u>													
Trash	6	1											7
Dead Animals		3											3
Tree Limbs/Debris		1											1
<u>Street Signs/Lights</u>													
Street Signs	1												1
Street Lights													0
<u>Street Maintenance</u>													
Repair Potholes	15												15
Manhole Maintenance													0
Graffiti													0
Alleyway		11											11
TOTAL:	22	16	0	0	0	0	0	0	0	0	0	0	38

February:

Work Order 2018-351	Trash	Picked up and disposed of metal sheet from Roaring Springs Rd.
Work Order 2018-354	Dead Animals	Picked up and disposed of cat from the side of the road
Work Order 2018-356	Dead Animals	Picked up and disposed of skunk from Sky Acres
Work Order 2018-357	Dead Animals	Picked up and disposed of fox from Pumphrey
Work Order 2018-374	Alleyway 1	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-375	Alleyway 2	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-376	Alleyway 3	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-377	Alleyway 4	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-378	Alleyway 5	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-379	Alleyway 6	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-380	Alleyway 7	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-381	Alleyway 8	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-382	Alleyway 9	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-383	Alleyway 9	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-384	Alleyway 10	Picked up trash, raked/dumped leaves, weedeated & raked excess grass/leaves, & vacuumed
Work Order 2018-388	Tree Limbs	Picked up and disposed of tree limb off of 183

February 2020 Service Order Report

Group Summary

Group	Total Completed	Total New	Total Void	Total Open
Mobile Service Orders	152	0	0	0
Grand Totals	152	0	0	0

Job Code Summary

Job Code	Total Completed	Total New	Total Void	Total Open
AMA – Beacon Leak Alert	13	0	0	0
CUT – Cutoff Delinquent Account	4	0	0	0
DTAG – Door Tag/Notification	5	0	0	0
INACT-Inactivate	1	0	0	0
LOC- Line Locate	1	0	0	0
MI – Meter Information	61	0	0	0
OCC – Read and Leave On	9	0	0	0
OFF – Turn Off Service	13	0	0	0
ON – Turn On Service	19	0	0	0
PRESS- Water Pressure	1	0	0	0
PULL- Meter Pull	1	0	0	0
REINS – Turn Back on Service	3	0	0	0
SEWER- Check Sewer Lines	1	0	0	0
SWAP – Meter Exchange	1	0	0	0
TRASH – Replace Trash/Recycle Bin	19	0	0	0
Grand Totals	152	0	0	0



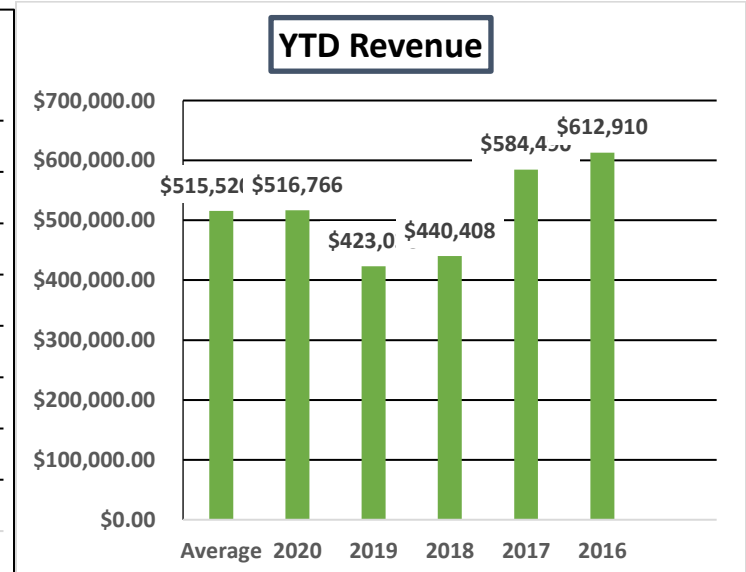
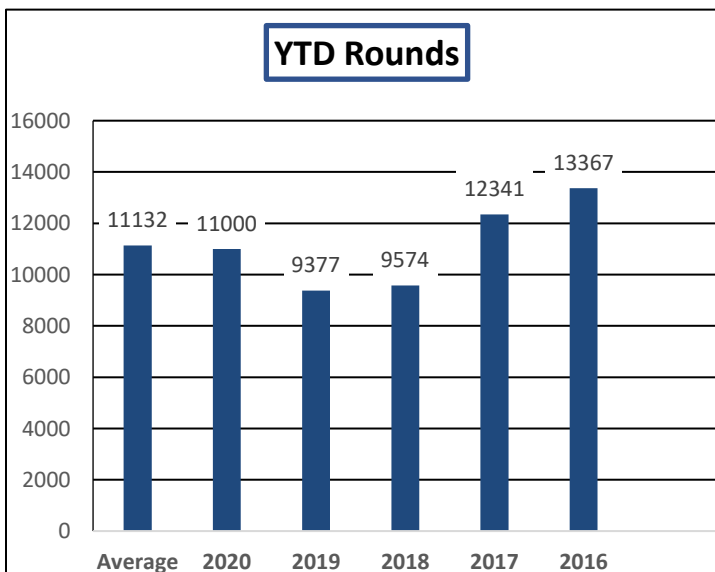
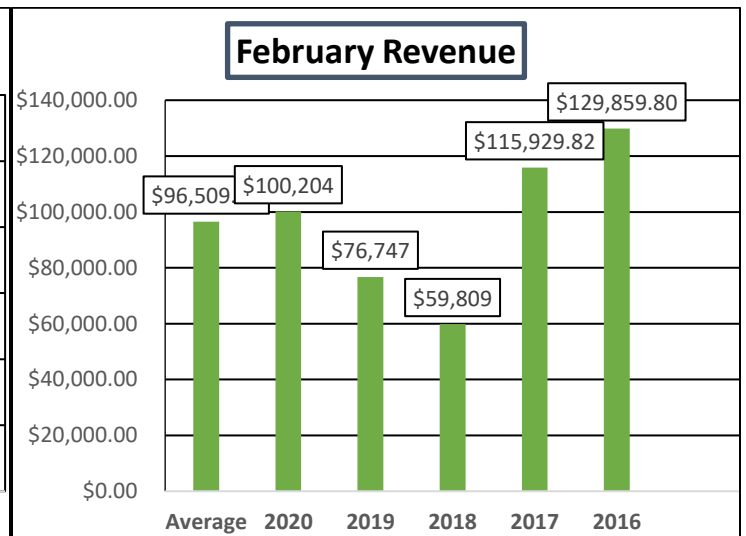
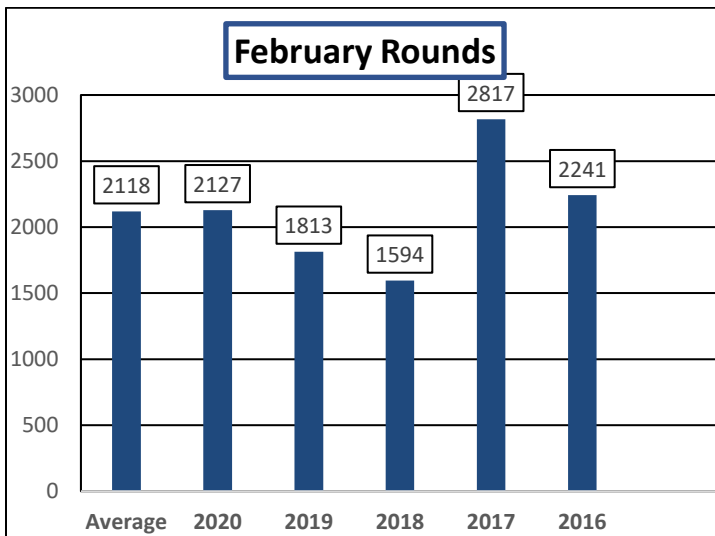
February 2020 Work Order Report

Job Code	Total Completed	Total New	Total Void	Total Open
CITY HALL	13	0	0	0
HCGC	2	0	0	0
POLICE DEPARTMENT	0	0	0	0
COURT	0	0	0	0
PUBLIC WORKS BUILDING	0	0	0	0
ROADWAY	5	0	0	0
PARK	0	0	0	0
ALLEYWAY	11	0	0	0
EASEMENT	0	0	0	0
INTERSECTION	0	0	0	0
SCHOOL ZONE	0	0	0	0
STORMWATER	0	0	0	0
WATER LINES	0	0	0	0
SEWER LINES	0	0	0	0
Grand Totals	31	0	0	0

HAWKS CREEK GOLF CLUB: FEBRUARY 2020 MONTHLY REPORT

Monthly Overview				
Rounds	Total: 2127	Daily Fee Paid: 1558		
Revenue	Total: \$100,203.51	Per Round: \$47.11	D/F G/F Revenue: \$68,763.00	Avg. \$ per Round G/F: \$32.33
Closures	6 Days Closed			
Preferred Players	Total: 29	Monthly: 17	Annual: 12	Total Monthly Billing: 2,380.00

Category	Revenue	\$ Per Round
Green Fees & Membership	\$ 68,763.00	\$ 32.33
Cart Fees	\$ 1,630.68	\$.76
Range	\$ 6,353.17	\$ 2.99
Pro-Shop Merchandise	\$ 7,611.91	\$ 3.58
Club Rentals-Hdcp-Lessons	\$ 1,077.15	\$.51
Food	\$ 3,633.41	\$ 1.71
Beer	\$ 6,696.66	\$ 3.28
Beverages	\$ 1,279.56	\$.60
Liquor	\$ 2,326.97	\$ 1.09



Monthly Promotions

- For the month of February, we sent out a discount coupon for a wrap, chips and a drink for \$6.00 to all Westworth Village residents. We received 0 coupons.
- For the month of February, we sent out a free 15-minute lesson to all Westworth Village residents. We received 1 coupon.



Staff Variance Report

(Unaudited)

01-General Fund:

General fund revenues totaled \$428,345* for the month and have totaled \$1,785,851* for the year. The city has collected 93% of its budgeted ad valorem tax and I anticipate collections of 100% by the end of the year. The city's largest revenue source, sales tax, is trending right on budget at 55%.

Expenses for the month were \$228,058 for a year to date total of \$1,220,841. The general fund has operated with a year to date surplus of \$651,603. The general fund will begin operating at a loss in the coming months as the bulk of the city's ad valorem tax has been collected and the city's largest sales tax month has been collected.

**Excludes Gas Well Royalties*

02-Water Fund:

The water fund collected service fee revenues totaling \$92,478 with expenses of \$93,464 for the month of February. The fund has operated at a year to date surplus of \$88,360.

No variance

03- CCPD Fund:

No Variance

04- Capital Projects:

Capital projects is seeing activity as the trail system is being constructed. The reimbursements are slow to come in from TxDOT due to modifications we made in the TIP concerning the percentages of funds allocated to engineering vs. construction. Once these changes are implemented into TxDOT's system we will begin to see more timely reimbursement payments.

05- Debt Servicing:

No Variance

Staff Contact:

Sterling Naron, city administrator
817-710-2517
snaron@cityofwestworth.com

Brandy Barrett, city secretary
817-710-2526
bbarrett@cityofwestworth.com



06- Street Fund:

No variance.

08- Westworth Redevelopment Authority (WRA):

No variance.

09- Hawks Creek Golf Club (HCGC):

Hawks Creek Golf Club February revenues totaled \$104,494 for a fiscal year to date total of \$539,195. With year to date expenses of \$538,136 the golf course is entering the golfing season with a \$1,059 surplus.

The golf course has had a great start to the fiscal year.

Staff Contact:

Sterling Naron, city administrator
817-710-2517
snaron@cityofwestworth.com

Brandy Barrett, city secretary
817-710-2526
bbarrett@cityofwestworth.com

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue						
Department: 500 - Revenue						
5100 - Franchise Fees	422,750.00	422,750.00	12,149.92	120,344.40	-302,405.60	71.53 %
5150 - Permit Fees	244,500.00	244,500.00	4,852.41	82,273.83	-162,226.17	66.35 %
5200 - Sales Tax	1,435,672.93	1,435,672.93	155,053.81	644,851.05	-790,821.88	55.08 %
5250 - Additional Revenue	173,401.00	173,401.00	824.90	5,793.54	-167,607.46	96.66 %
5300 - Court Fines & Fees	342,900.00	342,900.00	27,101.15	131,738.49	-211,161.51	61.58 %
5450 - WRA Distribution	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00 %
5500 - HC Apartment Payments	135,000.00	135,000.00	0.00	135,000.00	0.00	0.00 %
5550 - Ad Valorem Tax	707,783.00	707,783.00	226,373.08	661,026.77	-46,756.23	6.61 %
5600 - Gas Well Royalties	0.00	0.00	15,734.94	86,593.59	86,593.59	0.00 %
5650 - Miscellaneous Revenue	14,650.00	14,650.00	1,990.09	4,822.58	-9,827.42	67.08 %
Department: 500 - Revenue Total:	3,576,656.93	3,576,656.93	444,080.30	1,872,444.25	-1,704,212.68	47.65 %
Revenue Total:	3,576,656.93	3,576,656.93	444,080.30	1,872,444.25	-1,704,212.68	47.65 %
Expense						
Department: 600 - Administration						
6100 - Payroll	489,500.00	489,500.00	38,984.41	218,593.39	270,906.61	55.34 %
6150 - Supplies	19,000.00	19,000.00	1,117.97	5,074.42	13,925.58	73.29 %
6200 - Training	23,000.00	23,000.00	566.77	5,086.60	17,913.40	77.88 %
6250 - Equipment	5,000.00	5,000.00	240.00	682.89	4,317.11	86.34 %
6300 - Professional Services	83,500.00	83,500.00	9,249.25	36,873.69	46,626.31	55.84 %
6350 - Miscellaneous	672,685.00	672,685.00	1,777.26	14,847.47	657,837.53	97.79 %
6500 - Capital Expense	7,000.00	7,000.00	493.64	3,579.66	3,420.34	48.86 %
6600 - Information Technology	51,000.00	51,000.00	6,202.12	38,240.09	12,759.91	25.02 %
Department: 600 - Administration Total:	1,350,685.00	1,350,685.00	58,631.42	322,978.21	1,027,706.79	76.09 %
Department: 601 - Facilities						
6150 - Supplies	65,700.00	65,700.00	4,994.30	21,876.95	43,823.05	66.70 %
6200 - Training	0.00	0.00	0.00	50.00	-50.00	0.00 %
6250 - Equipment	50,000.00	50,000.00	1,329.63	9,411.11	40,588.89	81.18 %
6300 - Professional Services	41,000.00	41,000.00	3,176.00	15,880.00	25,120.00	61.27 %
6350 - Miscellaneous	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
6450 - Insurance	29,010.00	29,010.00	0.00	27,677.77	1,332.23	4.59 %
6600 - Information Technology	52,500.00	52,500.00	9,339.48	20,367.64	32,132.36	61.20 %
Department: 601 - Facilities Total:	239,210.00	239,210.00	18,839.41	95,263.47	143,946.53	60.18 %
Department: 603 - Police Operations						
6100 - Payroll	1,259,200.00	1,259,200.00	80,980.95	484,645.45	774,554.55	61.51 %
6150 - Supplies	7,450.00	7,450.00	35.33	2,396.65	5,053.35	67.83 %
6200 - Training	21,150.00	21,150.00	6,841.70	11,967.87	9,182.13	43.41 %
6250 - Equipment	42,300.00	42,300.00	2,780.25	7,878.68	34,421.32	81.37 %
6300 - Professional Services	3,000.00	3,000.00	0.00	21.51	2,978.49	99.28 %
6350 - Miscellaneous	37,000.00	37,000.00	3,950.39	18,263.72	18,736.28	50.64 %
6400 - Vehicle Expense	41,000.00	41,000.00	4,724.19	16,897.26	24,102.74	58.79 %
6450 - Insurance	11,500.00	11,500.00	0.00	10,511.48	988.52	8.60 %
6600 - Information Technology	58,000.00	58,000.00	10,423.52	33,541.92	24,458.08	42.17 %
Department: 603 - Police Operations Total:	1,480,600.00	1,480,600.00	109,736.33	586,124.54	894,475.46	60.41 %
Department: 604 - Court						
6100 - Payroll	65,670.00	65,670.00	5,313.82	29,114.24	36,555.76	55.67 %
6150 - Supplies	2,500.00	2,500.00	0.00	124.99	2,375.01	95.00 %
6200 - Training	1,800.00	1,800.00	0.00	55.00	1,745.00	96.94 %
6250 - Equipment	500.00	500.00	0.00	0.00	500.00	100.00 %
6300 - Professional Services	37,600.00	37,600.00	3,133.34	15,966.70	21,633.30	57.54 %
6500 - Capital Expense	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
6600 - Information Technology	35,100.00	35,100.00	4,743.19	32,912.17	2,187.83	6.23 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 02/29/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 604 - Court Total:	144,670.00	144,670.00	13,190.35	78,173.10	66,496.90	45.96 %
Department: 605 - Fire Operations						
6350 - Miscellaneous	332,500.00	332,500.00	27,660.33	138,301.65	194,198.35	58.41 %
Department: 605 - Fire Operations Total:	332,500.00	332,500.00	27,660.33	138,301.65	194,198.35	58.41 %
Department: 608 - Library						
6200 - Training	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
6600 - Information Technology	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Department: 608 - Library Total:	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Expense Total:	3,551,665.00	3,551,665.00	228,057.84	1,220,840.97	2,330,824.03	65.63 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	24,991.93	24,991.93	216,022.46	651,603.28	626,611.35	-2,507.25 %
Fund: 02 - WATER FUND						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	1,600.00	1,600.00	0.00	368.20	-1,231.80	76.99 %
5650 - Miscellaneous Revenue	1,365,600.00	1,365,600.00	92,477.78	556,483.00	-809,117.00	59.25 %
Department: 500 - Revenue Total:	1,367,200.00	1,367,200.00	92,477.78	556,851.20	-810,348.80	59.27 %
Revenue Total:	1,367,200.00	1,367,200.00	92,477.78	556,851.20	-810,348.80	59.27 %
Expense						
Department: 620 - Water Department						
6100 - Payroll	139,478.00	139,478.00	10,866.23	38,962.68	100,515.32	72.07 %
6150 - Supplies	53,000.00	53,000.00	3,565.35	17,584.27	35,415.73	66.82 %
6200 - Training	11,500.00	11,500.00	1,354.18	5,049.66	6,450.34	56.09 %
6250 - Equipment	27,000.00	27,000.00	1,121.56	5,414.95	21,585.05	79.94 %
6300 - Professional Services	6,500.00	6,500.00	0.00	6,000.00	500.00	7.69 %
6350 - Miscellaneous	942,651.00	942,651.00	57,996.91	325,637.15	617,013.85	65.46 %
6400 - Vehicle Expense	6,000.00	6,000.00	815.34	1,663.10	4,336.90	72.28 %
6500 - Capital Expense	26,500.00	26,500.00	7,680.00	21,480.00	5,020.00	18.94 %
6550 - Debt Service	27,440.00	27,440.00	0.00	0.00	27,440.00	100.00 %
6600 - Information Technology	31,400.00	31,400.00	2,870.72	17,506.17	13,893.83	44.25 %
Department: 620 - Water Department Total:	1,271,469.00	1,271,469.00	86,270.29	439,297.98	832,171.02	65.45 %
Department: 621 - Storm Sewer Maintenance						
6100 - Payroll	25,713.00	25,713.00	2,192.03	11,462.21	14,250.79	55.42 %
6250 - Equipment	19,000.00	19,000.00	2,356.35	13,758.79	5,241.21	27.59 %
6300 - Professional Services	25,000.00	25,000.00	0.00	1,326.44	23,673.56	94.69 %
6350 - Miscellaneous	13,200.00	13,200.00	0.00	0.00	13,200.00	100.00 %
6400 - Vehicle Expense	3,500.00	3,500.00	2,645.44	2,645.44	854.56	24.42 %
6500 - Capital Expense	11,120.00	11,120.00	0.00	0.00	11,120.00	100.00 %
Department: 621 - Storm Sewer Maintenance Total:	97,533.00	97,533.00	7,193.82	29,192.88	68,340.12	70.07 %
Expense Total:	1,369,002.00	1,369,002.00	93,464.11	468,490.86	900,511.14	65.78 %
Fund: 02 - WATER FUND Surplus (Deficit):	-1,802.00	-1,802.00	-986.33	88,360.34	90,162.34	5,003.46 %
Fund: 03 - CRIME CONTROL						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	568,868.96	568,868.96	61,930.79	253,601.85	-315,267.11	55.42 %
5250 - Additional Revenue	5.00	5.00	0.00	0.92	-4.08	81.60 %
Department: 500 - Revenue Total:	568,873.96	568,873.96	61,930.79	253,602.77	-315,271.19	55.42 %
Revenue Total:	568,873.96	568,873.96	61,930.79	253,602.77	-315,271.19	55.42 %
Expense						
Department: 630 - Crime Control						
6100 - Payroll	412,198.00	412,198.00	26,565.10	164,578.26	247,619.74	60.07 %
6250 - Equipment	54,500.00	54,500.00	0.00	6,761.89	47,738.11	87.59 %
6300 - Professional Services	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
6350 - Miscellaneous	26,000.00	26,000.00	3,265.02	11,006.30	14,993.70	57.67 %
6500 - Capital Expense	500.00	500.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 02/29/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6600 - Information Technology	59,400.00	59,400.00	2,311.72	49,667.60	9,732.40	16.38 %
Department: 630 - Crime Control Total:	562,598.00	562,598.00	32,141.84	232,014.05	330,583.95	58.76 %
Expense Total:	562,598.00	562,598.00	32,141.84	232,014.05	330,583.95	58.76 %
Fund: 03 - CRIME CONTROL Surplus (Deficit):	6,275.96	6,275.96	29,788.95	21,588.72	15,312.76	-243.99 %
Fund: 04 - CAPITAL PROJECTS						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	3,000.00	3,000.00	0.00	203.83	-2,796.17	93.21 %
5650 - Miscellaneous Revenue	783,897.00	783,897.00	0.00	15,000.00	-768,897.00	98.09 %
Department: 500 - Revenue Total:	786,897.00	786,897.00	0.00	15,203.83	-771,693.17	98.07 %
Revenue Total:	786,897.00	786,897.00	0.00	15,203.83	-771,693.17	98.07 %
Expense						
Department: 640 - Capital Projects						
6300 - Professional Services	20,000.00	20,000.00	3,883.28	7,920.85	12,079.15	60.40 %
6500 - Capital Expense	766,897.00	766,897.00	144,746.66	778,047.28	-11,150.28	-1.45 %
Department: 640 - Capital Projects Total:	786,897.00	786,897.00	148,629.94	785,968.13	928.87	0.12 %
Expense Total:	786,897.00	786,897.00	148,629.94	785,968.13	928.87	0.12 %
Fund: 04 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-148,629.94	-770,764.30	-770,764.30	0.00 %
Fund: 05 - DEBT SERVICING						
Revenue						
Department: 500 - Revenue						
5250 - Additional Revenue	8,500.00	8,500.00	0.00	203.51	-8,296.49	97.61 %
5500 - HC Apartment Payments	93,220.00	93,220.00	0.00	89,842.71	-3,377.29	3.62 %
5550 - Ad Valorem Tax	722,843.00	722,843.00	230,946.28	673,448.62	-49,394.38	6.83 %
5650 - Miscellaneous Revenue	143,672.00	143,672.00	0.00	0.00	-143,672.00	100.00 %
Department: 500 - Revenue Total:	968,235.00	968,235.00	230,946.28	763,494.84	-204,740.16	21.15 %
Revenue Total:	968,235.00	968,235.00	230,946.28	763,494.84	-204,740.16	21.15 %
Expense						
Department: 650 - Debt Servicing						
6550 - Debt Service	951,918.00	951,918.00	0.00	163,769.07	788,148.93	82.80 %
Department: 650 - Debt Servicing Total:	951,918.00	951,918.00	0.00	163,769.07	788,148.93	82.80 %
Expense Total:	951,918.00	951,918.00	0.00	163,769.07	788,148.93	82.80 %
Fund: 05 - DEBT SERVICING Surplus (Deficit):	16,317.00	16,317.00	230,946.28	599,725.77	583,408.77	-3,575.47 %
Fund: 06 - STREET FUND						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	284,434.98	284,434.98	31,011.50	127,604.79	-156,830.19	55.14 %
Department: 500 - Revenue Total:	284,434.98	284,434.98	31,011.50	127,604.79	-156,830.19	55.14 %
Revenue Total:	284,434.98	284,434.98	31,011.50	127,604.79	-156,830.19	55.14 %
Expense						
Department: 606 - Street Maintenance						
6100 - Payroll	140,870.00	140,870.00	11,769.83	64,615.90	76,254.10	54.13 %
6150 - Supplies	2,500.00	2,500.00	19.92	19.92	2,480.08	99.20 %
6250 - Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
6350 - Miscellaneous	96,000.00	96,000.00	623.40	1,890.87	94,109.13	98.03 %
6400 - Vehicle Expense	9,000.00	9,000.00	164.95	3,202.02	5,797.98	64.42 %
Department: 606 - Street Maintenance Total:	253,370.00	253,370.00	12,578.10	69,728.71	183,641.29	72.48 %
Expense Total:	253,370.00	253,370.00	12,578.10	69,728.71	183,641.29	72.48 %
Fund: 06 - STREET FUND Surplus (Deficit):	31,064.98	31,064.98	18,433.40	57,876.08	26,811.10	-86.31 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 02/29/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 08 - WRA FUND						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	284,435.00	284,435.00	0.00	0.00	-284,435.00	100.00 %
5250 - Additional Revenue	3,000.00	3,000.00	0.00	584.26	-2,415.74	80.52 %
5650 - Miscellaneous Revenue	850.00	850.00	215.60	49,487.36	48,637.36	5,722.04 %
Department: 500 - Revenue Total:	288,285.00	288,285.00	215.60	50,071.62	-238,213.38	82.63 %
Revenue Total:	288,285.00	288,285.00	215.60	50,071.62	-238,213.38	82.63 %
Expense						
Department: 607 - Building Parks & Landscape						
6100 - Payroll	124,130.00	124,130.00	9,816.09	54,454.14	69,675.86	56.13 %
6250 - Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
6300 - Professional Services	30,000.00	30,000.00	0.00	2,100.00	27,900.00	93.00 %
6400 - Vehicle Expense	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
6500 - Capital Expense	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Department: 607 - Building Parks & Landscape Total:	159,630.00	159,630.00	9,816.09	56,554.14	103,075.86	64.57 %
Department: 680 - WRA Admin						
6100 - Payroll	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
6300 - Professional Services	26,000.00	26,000.00	900.00	23,255.55	2,744.45	10.56 %
6350 - Miscellaneous	161,955.00	161,955.00	0.00	0.00	161,955.00	100.00 %
Department: 680 - WRA Admin Total:	207,955.00	207,955.00	900.00	23,255.55	184,699.45	88.82 %
Expense Total:	367,585.00	367,585.00	10,716.09	79,809.69	287,775.31	78.29 %
Fund: 08 - WRA FUND Surplus (Deficit):	-79,300.00	-79,300.00	-10,500.49	-29,738.07	49,561.93	62.50 %
Fund: 09 - HAWKS CREEK GOLF COURSE						
Revenue						
Department: 500 - Revenue						
5200 - Sales Tax	39,031.00	39,031.00	2,202.40	11,865.63	-27,165.37	69.60 %
5650 - Miscellaneous Revenue	1,701,555.00	1,701,555.00	102,291.16	527,329.51	-1,174,225.49	69.01 %
Department: 500 - Revenue Total:	1,740,586.00	1,740,586.00	104,493.56	539,195.14	-1,201,390.86	69.02 %
Revenue Total:	1,740,586.00	1,740,586.00	104,493.56	539,195.14	-1,201,390.86	69.02 %
Expense						
Department: 670 - Food & Beverage						
6100 - Payroll	117,050.00	117,050.00	8,515.77	50,482.29	66,567.71	56.87 %
6150 - Supplies	114,650.00	114,650.00	6,581.55	32,327.26	82,322.74	71.80 %
6250 - Equipment	7,500.00	7,500.00	315.00	1,834.99	5,665.01	75.53 %
6350 - Miscellaneous	28,069.00	28,069.00	2,142.02	8,500.60	19,568.40	69.72 %
Department: 670 - Food & Beverage Total:	267,269.00	267,269.00	17,554.34	93,145.14	174,123.86	65.15 %
Department: 671 - Pro Shop						
6100 - Payroll	271,610.00	271,610.00	14,908.16	74,808.53	196,801.47	72.46 %
6150 - Supplies	135,300.00	135,300.00	5,409.26	43,223.90	92,076.10	68.05 %
6200 - Training	6,500.00	6,500.00	560.00	1,345.75	5,154.25	79.30 %
6250 - Equipment	92,230.00	92,230.00	5,199.83	35,194.44	57,035.56	61.84 %
6300 - Professional Services	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
6350 - Miscellaneous	63,455.00	63,455.00	2,382.16	15,287.26	48,167.74	75.91 %
6450 - Insurance	14,600.00	14,600.00	0.00	13,531.02	1,068.98	7.32 %
6500 - Capital Expense	10,000.00	10,000.00	4,800.00	4,800.00	5,200.00	52.00 %
6600 - Information Technology	15,300.00	15,300.00	2,445.19	8,154.13	7,145.87	46.71 %
Department: 671 - Pro Shop Total:	618,995.00	618,995.00	35,704.60	196,345.03	422,649.97	68.28 %
Department: 672 - Golf Maintenance						
6100 - Payroll	388,960.00	388,960.00	27,718.77	164,469.36	224,490.64	57.72 %
6150 - Supplies	184,580.00	184,580.00	6,028.72	22,809.28	161,770.72	87.64 %
6200 - Training	4,000.00	4,000.00	95.00	270.00	3,730.00	93.25 %
6250 - Equipment	99,900.00	99,900.00	6,111.94	37,823.54	62,076.46	62.14 %
6350 - Miscellaneous	11,000.00	11,000.00	476.55	2,584.30	8,415.70	76.51 %
6400 - Vehicle Expense	22,750.00	22,750.00	148.43	6,646.12	16,103.88	70.79 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 02/29/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
6450 - Insurance	12,000.00	12,000.00	0.00	12,211.01	-211.01	-1.76 %
6500 - Capital Expense	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
6550 - Debt Service	116,232.00	116,232.00	0.00	0.00	116,232.00	100.00 %
6600 - Information Technology	2,900.00	2,900.00	598.13	1,832.40	1,067.60	36.81 %
Department: 672 - Golf Maintenance Total:	854,322.00	854,322.00	41,177.54	248,646.01	605,675.99	70.90 %
Expense Total:	1,740,586.00	1,740,586.00	94,436.48	538,136.18	1,202,449.82	69.08 %
Fund: 09 - HAWKS CREEK GOLF COURSE Surplus (Deficit):	0.00	0.00	10,057.08	1,058.96	1,058.96	0.00 %
Report Surplus (Deficit):	-2,452.13	-2,452.13	345,131.41	619,710.78	622,162.91	15,372.35 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	24,991.93	24,991.93	216,022.46	651,603.28	626,611.35
02 - WATER FUND	-1,802.00	-1,802.00	-986.33	88,360.34	90,162.34
03 - CRIME CONTROL	6,275.96	6,275.96	29,788.95	21,588.72	15,312.76
04 - CAPITAL PROJECTS	0.00	0.00	-148,629.94	-770,764.30	-770,764.30
05 - DEBT SERVICING	16,317.00	16,317.00	230,946.28	599,725.77	583,408.77
06 - STREET FUND	31,064.98	31,064.98	18,433.40	57,876.08	26,811.10
08 - WRA FUND	-79,300.00	-79,300.00	-10,500.49	-29,738.07	49,561.93
09 - HAWKS CREEK GOLF COURSE	0.00	0.00	10,057.08	1,058.96	1,058.96
Report Surplus (Deficit):	-2,452.13	-2,452.13	345,131.41	619,710.78	622,162.91



Request for Proposal
City Administrator
Recruitment Services

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Release Date: March 11, 2020

Due Date: April 6, 2020 by 5pm

The City of Westworth Village, Texas invites proposals from experienced executive search consulting firms to assist the City with conducting a search that will lead to the selection of a new City Administrator.

DELIVERY INSTRUCTIONS

Ten hard copies and one electronic copy of the proposal must be mailed, or hand delivered to the delivery address listed below no later than the deadline. All proposals must be sealed in an opaque envelope and clearly marked "City Administrator Search Firm." The official clock for submissions is located at City Hall (address listed below). Vendors accept all risks of late delivery of mailed proposals regardless of fault. Proposals received by the City after the posted deadline will not be considered for selection. Faxed or emailed proposals will be rejected.

RFP Delivery Address:

City of Westworth Village
Re: City Administrator Search Firm
311 Burton Hill Road
Westworth Village, TX 76114
ATTN: Brandy Barrett, City Secretary

BACKGROUND

The City of Westworth Village was incorporated in 1941 and operates as a Type A General Law City under the Texas Local Government Code. The City Council is comprised of a Mayor and 5 council members, elected at large by the citizens of Westworth Village. The Council is supported by several advisory boards, committees and commissions. The Council appoints a full-time City Administrator.

The City has a population of 3000, located in western Tarrant County. Westworth Village is uniquely diverse with a developing business district along State Highway 183, established and newly built residential areas, municipal golf course, private country club and golf course, apartment living, and shared boundaries with the Naval Air Station Joint Reserve Base. We are a short 10-minute drive from downtown Fort Worth and strategically connected to the TRWD trails. We have a strong financial foundation and have properly planned for future growth, including recently receiving a \$2M grant for the development of a trails system, and several new housing developments are under construction. There are approximately 55 full time positions providing a full range of municipal services including:

- Police protection
- Fire protection (contracted through the City of Fort Worth)
- Parks and Recreation
- Public Works (Water, Sewer, Streets, Maintenance)
- Westworth Redevelopment Authority
- General Administrative Services

The City of Westworth Village offers a competitive and comprehensive benefits package. TMRS retirement at 7% employee contribution with 2 to 1 city match. Employee medical insurance, basic life, AD&D, Short- and Long-Term disability and employee assistance program paid 100% by the City. Employees are given the opportunity purchase spouse, child, and family medical coverage along with additional life insurance, dental, and vision plans through pre-tax payroll deduction.

Vacation, sick, and holiday time are provided in accordance with the employee handbook. The City is very proactive with education and maintaining certification and licensure by offering tuition reimbursement and paying for ongoing CEUs and testing.

SCOPE OF WORK

(This preliminary scope of work is presented as a reference. The selected consultant will work with the City to develop the final scope of work.)

The City is seeking a search firm to conduct statewide/regional recruitment for the position of City Administrator. The search should yield the broadest possible pool of highly qualified candidates meeting the City's and community's needs for this position. The search firm's tasks include, but not be limited to:

1. Develop a candidate profile, in conjunction with the Mayor and other key individuals selected by the City that addresses the education, training, leadership qualities, management style and other attributes that are desirable for the City Administrator position.
2. Review the job requirements and ensure that the description of the duties and responsibilities is accurate, clear and complete.
3. Translate the requirements into a detailed recruitment brochure.
4. Assist with the involvement of other key stakeholders in the process, including residents.
5. Conduct a search that includes the appropriate recruiting activities (targeted mailings, selected advertising, networking and direct inquiries, and use of consultant's knowledge of candidates from other searches).
6. Assist the City in screening the initial pool of applicants to an appropriate number of semi- finalists. Provide the summary reports on all semi-finalists and respond to questions.
7. Work with the City to narrow the semi-finalist group to finalist candidates, determine an appropriate interview process, and discuss preliminary terms of employment.
8. Conduct in-depth interviews, detailed background investigations, and verify references and credentials of finalists. Prepare a detailed report on each finalist. Assist the City with their selected candidate interviews.
9. Represent the City's interests and advise the City on salary, benefits and other terms of the prospective employment arrangements (such as relocation and housing allowances), with the goal of negotiating an employment contract that results in appointment of the City's chosen candidate.

MINIMUM PROPOSAL REQUIREMENTS

1. **Executive Summary:** Summarize your proposal and include your firm's contact information.
2. **Methodology:** Explain how your firm would approach the process, including estimated timelines, your candidate vetting process, and how you would involve stakeholders and work together with the Mayor and City Council towards final appointment of the successful candidate. Include key milestones, deliverables, and meetings with the City during the recruitment.
3. **Pricing:** Provide information on your firm's proposed fee schedule.
4. **Qualifications:** Identify the individual you propose to assign as project manager and all members of the project team. Include a resume and/or statement of qualifications for each member.
5. **Experience:** Please provide specific examples of a minimum of 3 recent City Administrator/Manager searches, preferably in cities of similar size as Westworth Village. Include jurisdiction contact information and the total cost (i.e. fees plus all other billables or reimbursable expenses) of each search.

6. **References:** Include a list of references, with contact information, of at least 4 clients who can verify your firm's ability to provide the scope of services requested. References from Mayors in cities of similar size who have recently hired City Administrators/Managers are strongly preferred.
7. **Work Samples:** Please include samples of recruiting specifications, community profiles, recruitment brochures, invitee letters, announcements, etc.
8. **Contract Sample:** Please include an example of your firm's standard contract/agreement.
9. **Guarantees:** Please include an explanation of your firm's guarantees: (1) if the selected candidate resigns or is terminated, or (2) if a candidate is not selected for hire at the conclusion of the recruitment, or (3) if the search must be extended due to loss of candidates from the interview pool.

The Proposal should not exceed 20 pages (10 double-sided sheets of paper). The front cover, back cover, and work samples and contract samples may be in addition to the 20-page limit. All costs for developing proposals in response to this RFP are the obligation of the firm/consultant and are not chargeable to the City.

SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:

Evaluation Criteria	Weight
Staff expertise and overall qualifications of personnel assigned to the work.	15
Thoroughness and understanding of the tasks to be completed. Overall content quality and responsiveness to RFQ requirements.	25
Background and experience with similar projects.	30
Cost	30
Total	100

SCHEDULE

The following is an outline of the selection procedure and a *tentative* time schedule:

EVENT	DATE
Release RFP	March 11, 2020
Questions due	March 30, 2020
Deadline for submission of proposals	April 6, 2020 by 5:00pm
Proposal evaluation complete	April 14, 2020
City interviews short-listed vendors*	Optional if needed TBD

**The City reserves the right to select a firm from submitted proposals alone.*

DISCRETION AND LIABILITY WAIVER

The City of Westworth Village reserves the right obtain supplementary information as may be necessary for the City to analyze the proposals pursuant to the consultant selection criteria listed above. The City reserves the right to reject any quote for good cause or upon finding that it is in the public interest to do so. The consultant, by submitting a response to this RFP, waives all right to protest or seek any legal remedies whatsoever regarding any aspect of this RFP.

CONTACTS

All communication concerning this RFP should be directed in writing to the RFP Coordinator listed below. Any oral communications will be considered unofficial and non-binding on the City.

Brandy Barrett

City Secretary

City of Westworth Village, 311 Burton Hill Road, Westworth Village, TX 76114

Phone: (817) 710-2526

Email: bbarrett@cityofwestworth.com

Questions regarding this RFP must be received by the date listed in the "Schedule" section of this RFP. Answers to questions received by this date will be posted on the City's website under:



Site Plan and Land Use Application

City of Westworth Village – Permits Department: 817-710-2505
311 Burton Hill Rd., Westworth Village, TX 76114

Form
F/4

APPLICANT INFORMATION

Name: Kimley-Horn and Associates Contact Person: John Ainsworth
Address: 801 Cherry Street, Fort Worth, TX 76102
Phone: 817-339-2253 Fax: _____ Email: john.ainsworth@kimley-horn.com

PROPERTY OWNER INFORMATION

Name: Liquidity Advisors, LP Contact Person: Edward Standige, III
Address: 15 South 20TH Street, Birmingham, AL 35233
Phone: 205.524.7113 Fax: _____ Email: eddie.standige@bbva.com

PROPERTY INFORMATION

Street Address of Property 6720 Westworth Boulevard
Legal Description: Block/ Abstract: 2 Lot/ Tract: 1 Addition/ Survey Attached? ☒ YES ☐ NO
Zoning: Commercial Land Use Requested: Drive-Thru Restaurant

Any Ordinance Waivers/ Variance Requests? (provide letters of request(s)) ☐ YES ☒ NO Easement Required? ☐ YES ☒ NO

I understand that I must provide three (3) 24" X 36" hard copies of the site/civil plans drawn to a known engineering scale prepared by a qualified civil engineer, a copy in electronic format (pdf, tiff, etc.), the site plan/ land use application, and the required fee. I hereby certify that the information provided in this application is true and factual to the best of my knowledge. I further understand that the public hearing for this project will not be scheduled until the application fee has been paid and the plans have been reviewed and accepted by City Staff.

Edward Standige, III
Property Owner Signature

February 11, 2020

Date

Edward Standige, III as Vice President of Liquidity Advisors, LP

Name (Print)

John Ainsworth

Engineer / Surveyor/ Architect Name

801 Cherry Street, Fort Worth, TX 76102

Address

john.ainsworth@kimley-horn.com

Email

Kimley-Horn and Associates

Firm Name

817-339-2253

Phone #

REC#: 00155637 2/27/2020 11:17 AM
 TRAN: 201.0000 BUILDING PERMITS
 OPER: MW TERM: 098
 REF#: 1369

Form
F/4

TENDERED: 250.00 250.00CR
 APPLIED: 250.00 1 CHECK(S)
 CHANGE: 0.00

FOR INTERNAL CITY USE ONLY

A. PERMITS DEPARTMENT

☐ Application Received by: MW Date: 2-24-20
☐ Application Payment Received by: MW Date: 2-27-20
 Ownership Verified: ☒ YES ☐ NO Taxes Paid: ☒ YES ☐ NO Liens Paid: ☒ YES ☐ NO Date: _____
☐ Entered into Incode & Tyler Content Manager Project Code: 2000 28 Date: 2-24-20
☐ Routed to City Secretary by: MW Date: _____

B. CITY SECRETARY

☐ Ordinance # Assigned: _____ Date: _____
☐ 200' Letters Mailed & Copied to File by: _____ Date: _____
☐ Item has Been Placed on P & Z Agenda by: 3-3-20 7^{pm} Date: _____
 P & Z Date: _____ ☐ Approved ☐ Denied Any Stipulations? (please attach description) ☐ YES ☐ NO
☐ Item has Been Placed on City Council Agenda by: _____ Date: _____
 Council Date: _____ ☐ Approved ☐ Denied Any Stipulations? (please attach description) ☐ YES ☐ NO

C. BUILDING DEPARTMENT

☒ Application Approved ☐ Application Denied Signature: N.J. Date: 2-27-20
 Reason for Denial: _____
☐ Application Routed to Public Works Department by: PLG Date: 2-27-20

D. PUBLIC WORKS DEPARTMENT

☒ Application Approved ☐ Application Denied Signature: PLG Date: 2-27-20
 Reason for Denial: _____
☐ Application Routed to Community Development Dept. by: _____ Date: _____

E. COMMUNITY DEVELOPMENT

Have plans been approved by the City Engineer? ☐ Yes ☐ No *Attach engineer's findings*
☐ Application Approved ☐ Application Denied Signature: _____ Date: _____
 Reason for Denial: _____

F. RECORDS DEPARTMENT

- PW5250-04a - Applications for which permit granted - Keep application for 5 years; or, if property subject to issuance of certificate of occupancy, date of issuance of the certificate + 5 years.
- PW5250-04b - Applications for which permit *not* granted - Keep application for 1 year.

Site Plan Checklist

City of Westworth Village – Permits Department: 817-710-2505
311 Burton Hill Rd., Westworth Village, TX 76114

Project Name: Burger King Westworth

Project #: 61304305

Date: 02/12/2020

Whenever a site plan is required by the Comprehensive Zoning Ordinance (CZO), such site plan must conform to the requirements of SECTION 14.2.41 — SITE PLAN SUBMISSION REQUIREMENTS. Except as provided in said ordinance, all site plans must be approved by the City Council upon recommendation of the Planning & Zoning Commission. A site plan must be approved prior to issuance of a building permit. Changes to the site plan shall be processed in the same manner as the original approved site plan.

The site plan must comply with design standards, policies, and any design criteria deemed necessary to the safety, health and welfare of the City. The site plan shall contain the information listed below and any or all of the required features may be incorporated.

Site Plan Requirements

Shown N/A Incomplete

1. A title block within the lower right-hand corner of the site plan with the proposed name of the project/subdivision, the name and address of the owner/developer and the land planner, engineer, architect or surveyor responsible for the plan, the scale of the drawing (both written and graphic scale), the date the drawing was prepared, total site acreage, and the location of the property according to the abstract and survey records of Tarrant County, Texas.

☒ ☐ ☐

Comments:

2. A vicinity or location map showing the location of the proposed development within the City, and in relationship to existing roadways.

☒ ☐ ☐

Comments:

3. The boundary survey limits of the tract and each proposed lot/tract and scale distances with north clearly indicated

☒ ☐ ☐

Comments:

4. The names of adjacent additions or subdivisions or the name of the owners of record and recording information for adjacent parcels of unplatted land, including parcels on the other sides of roads, creeks, etc.

☒ ☐ ☐

Comments:

5. The existing zoning and existing/proposed uses on adjacent land

☒ ☐ ☐

Comments:

6. The location, width and names of all existing or platted streets or other public ways within or adjacent to the tract

☒ ☐ ☐

Comments:

7. Any existing easements, with recording information; existing buildings; railroad rights-of-way

☒ ☐ ☐

Comments:

8. Topography (contours at two-foot intervals) with existing drainage channels or creeks, including the 100-year floodplain, if applicable

☒ ☐ ☐

Comments:

9. Any other important natural features, such as rock outcroppings, caves, wildlife habitats, etc.; and all substantial natural vegetation

☐ ☒ ☐

Comments: None on site.

10. Proposed strategies for tree preservation including showing individual trees or tree masses that will be preserved, and the techniques that will be used to protect them during construction

☐ ☒ ☐

Comments: No existing trees on site.

11. The layout and width (right-of-way lines and curb lines) of existing and proposed thoroughfares, collector streets and/or intersections, and specific configuration of proposed streets, lot/tracts and blocks

☒ ☐ ☐

Comments:

12. Proposed driveways including driveway widths and distances between driveways ☒ ☐ ☐

Comments: _____

13. Proposed median openings and left turn lanes on future divided roadways and existing and planned driveways on the opposite side of divided roadways ☐ ☒ ☐

Comments: None proposed.

14. Specific locations and footprints of buildings, including but not limited to proposed nonresidential and residential densities ☒ ☐ ☐

Comments: _____

15. Building heights, square footages (for multi-tenant or multi-purpose buildings, show square footage for each intended use), massing, orientation, loading/service areas (including proposed screening), recycling containers, compactors and dumpster enclosures (including proposed screening), pedestrian walkways, and parking areas (including parking ratio calculations) ☒ ☐ ☐

Comments: _____

16. Any proposed sites for parks, schools, public facilities, public or private open space ☐ ☒ ☐

Comments: None proposed.

17. Floodplains/drainageways ☐ ☒ ☐

Comments: None on site.

18. All proposed and existing utilities and easements ☐ ☒ ☐

Comments: _____

19. All proposed and existing drainage structures ☐ ☒ ☐

Comments: _____

20. All proposed and existing retention/detention ponds with proposed aesthetic treatments ☐ ☒ ☐

Comments: Detention not required.

21. All proposed and existing screening walls ☒ ☐ ☐

Comments: _____

22. All proposed and existing fences ☐ ☒ ☐

Comments: _____

23. All proposed and existing signage ☒ ☐ ☐

Comments: _____

24. All proposed and existing fire lanes and fire hydrants ☒ ☐ ☐

Comments: _____

25. All proposed and existing lighting ☒ ☐ ☐

Comments: _____

26. All proposed and existing visibility easements ☒ ☐ ☐

Comments: _____

27. Other pertinent development-related features ☒ ☐ ☐

Comments: _____

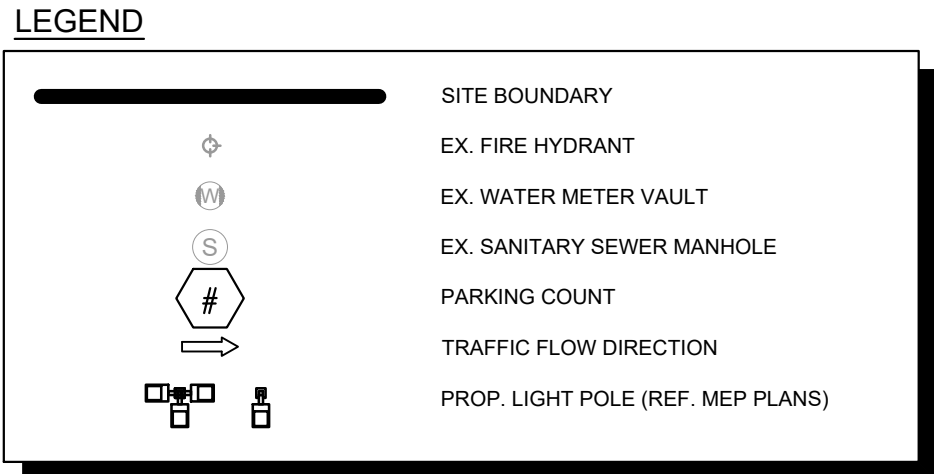
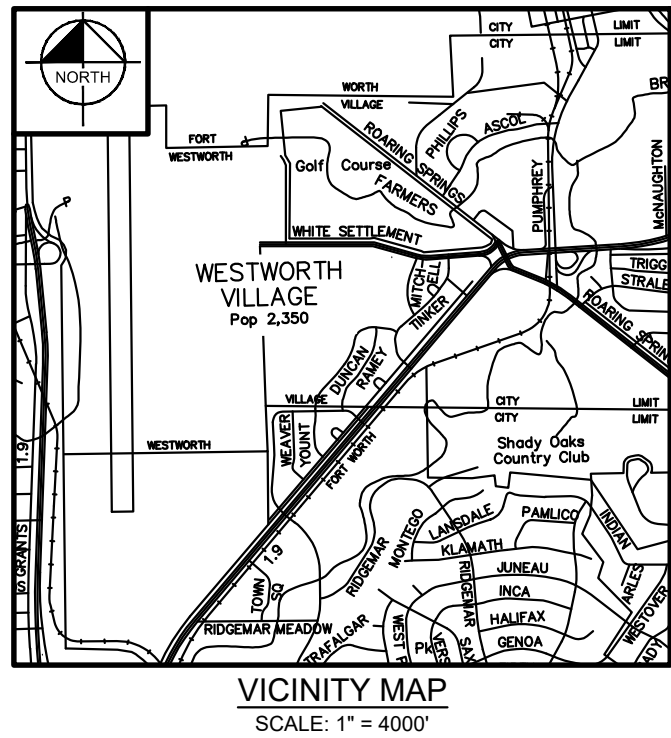
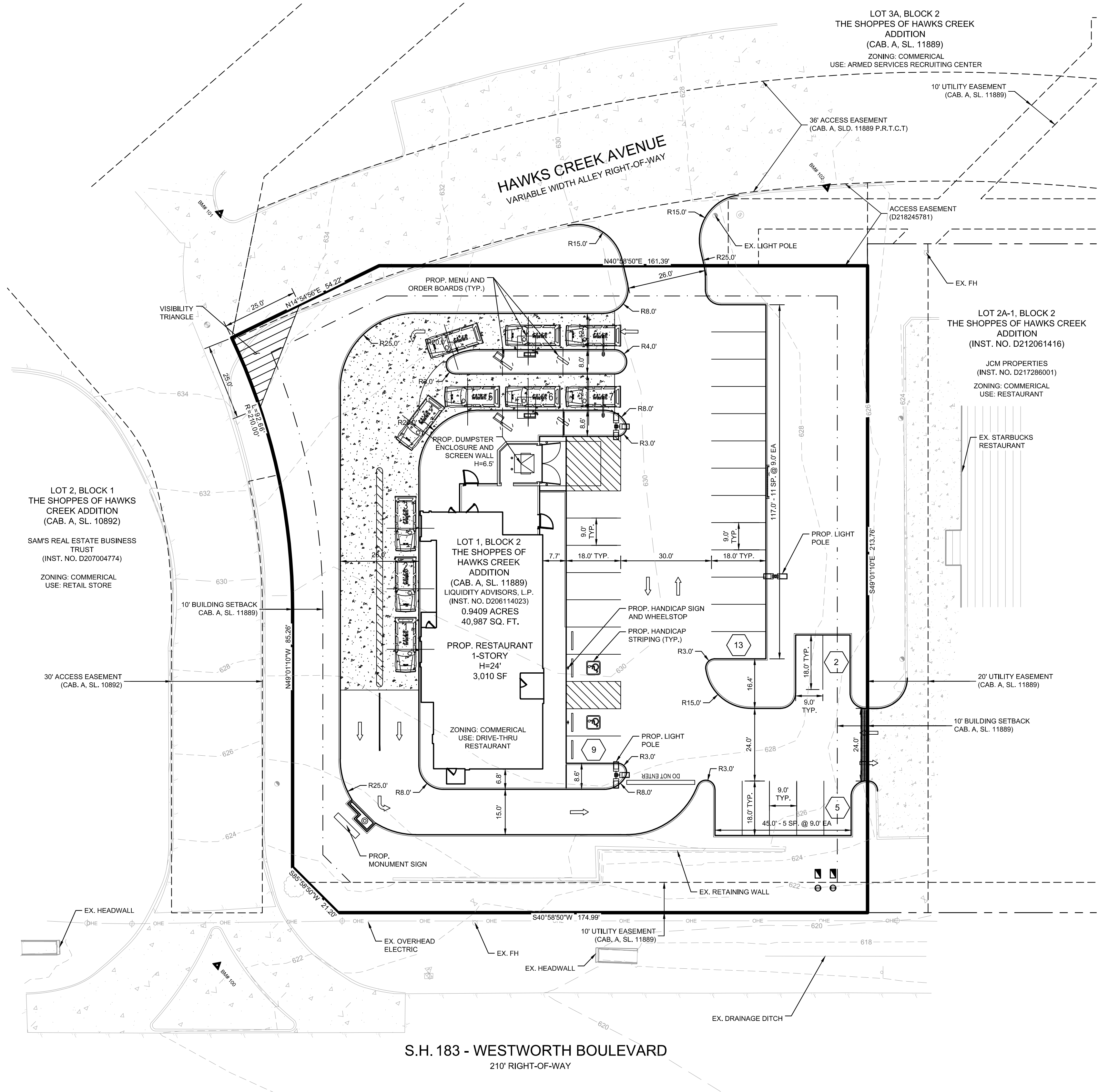
28. A landscape plan showing turf areas, tree types and sizes, screening walls, ornamental plantings, planting schedule (including species, planted height, spacing, container/caliper size, numbers of each plant material, etc.) any existing wooded areas, trees to be planted, and irrigation plans, if required ☒ ☐ ☐

Comments: _____

29. Color building facade (elevation) plans showing elevations with any attached (wall-mounted) signage to be used, as determined appropriate by the City Administrator or his/her designee ☒ ☐ ☐

Comments: _____

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- NOTES:**
- ALL DIMENSIONS AND RADII ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
 - ALL RADII ARE 5.0' UNLESS OTHERWISE NOTED.
 - REFER TO MEP PLANS FOR SITE LIGHTING ELECTRICAL PLAN.
 - REFER TO ARCHITECTURAL AND STRUCTURAL PLANS TO VERIFY ALL BUILDING DIMENSIONS.
 - BUILDING DIMENSIONS AND COORDINATES ARE TO THE FOUNDATION.
 - ALL SIGNS SHALL BE PERMITTED SEPARATELY.

SITE DATA	
ZONING	COMMERCIAL
PROPOSED USE	RESTAURANT WITH DRIVE-THRU
DRIVE-THRU QUEUE REQUIRED	6
DRIVE-THRU QUEUE PROVIDED	10
LEGAL DESCRIPTION	LOT 1, BLOCK 2 THE SHOPPES OF HAWKS CREEK ADDITION
REQUIRED PARKING (ADA) (1 SP/150 SF)	21 (1)
PROVIDED PARKING (ADA)	29 (1)
BUILDING HEIGHT	24.0' - STORY
LANDSCAPE AREA	15,806 SF (38%)

FLOODPLAIN NOTE
ZONE X
FEMA FIRM PANEL NO. 48439C0170L
EFF. 3/21/2019

TREE PRESERVATION NOTE
NO EXISTING TREES ON-SITE

BENCH MARK LIST	
BM 100	MAG NAIL WITH "YP CONTROL POINT" SHINER SET IN THE TOP OF A CONCRETE ISLAND NORTHWEST OF SH183 & SOUTHWEST OF HAWKS CREEK, BEING ±12' SOUTHEAST OF THE NOSE OF A CONCRETE MEDIAN, ±28' SOUTHWEST OF THE BACK OF CURB AND ±8' NORTHEAST OF THE BACK OF CURB OF THE MEDIAN. ELEV: 622.67'
BM 102	MAG NAIL WITH "YP CONTROL" SHINER SET IN BACK OF CURB OF HAWKS CREEK DRIVE, BEING ±40' SOUTHWEST OF A FIRE HYDRANT, ±30' NORTHEAST OF A SANITARY SEWER MANHOLE AND ±20' SOUTH OF THE CENTERLINE OF HAWKS CREEK AVENUE. ELEV: 626.40'
NOTES: The bearing system for this survey is based on the Texas Coordinate System of 1983, North Central Zone 4202 with an applied combined scale factor of 1.00012, based on observations made on January 2, 2020.	

BURGER KING WESTWORTH
LOT 1, BLOCK 2
THE SHOPPES OF HAWKS CREEK ADDITION
(CAB. A. SL. 11889)
LIQUIDITY ADVISORS, L.P.
(INST. NO. D206114023)

SCALE: 1" = 20'
FEBRUARY 26, 2020
SITE ACREAGE: 0.9409

DEVELOPER AMPLER DEVELOPMENT LLC 2601 NORTHWEST EXPRESSWAY OKLAHOMA CITY, OK 73112 CONTACT: NICK BOYLE NBOYLE@AMPLERGROUP.COM	ENGINEER KIMLEY-HORN AND ASSOC. 801 CHERRY STREET FORT WORTH, TX 76102 CONTACT: JOHN AINSWORTH JOHN.AINSWORTH@KIMLEY-HORN.COM	ARCHITECT CHARLES WILLIAM POPE & ASSOC. ARCHITECTS 151 W RHAPSODY DRIVE SAN ANTONIO, TX 78216 CONTACT: CHARLES POPE CHARLES@CPOPE.COM
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REVISIONS:

CITY SITE PLAN

BURGER KING
STORE # WESTWORTH VILLAGE
Westworth Village, Tx. 76114

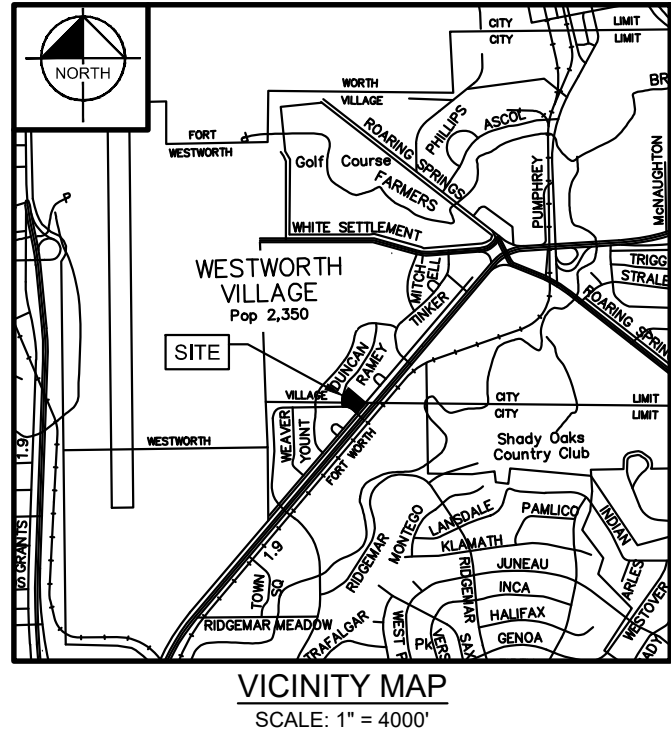
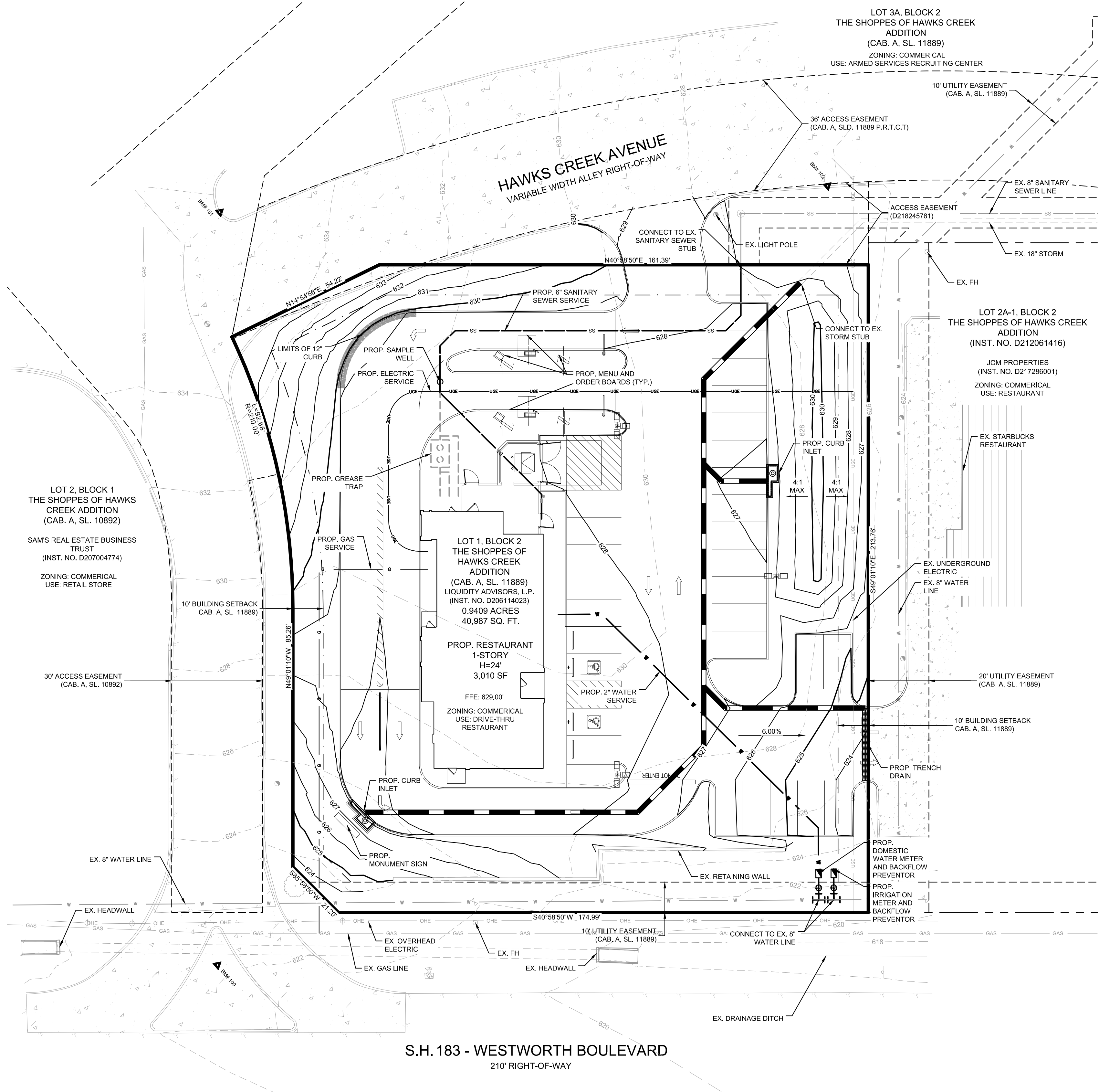
Kimley»Horn
© 2020, KIMLEY-HORN AND ASSOCIATES, INC.
801 CHERRY STREET, UNIT 11, SUITE 1300
FORT WORTH, TX 76102
WWW.KIMLEY-HORN.COM TX F-928

Kimley»Horn
FOR REVIEW ONLY
Prepared for Concept Plans submittal
Not for construction purposes or permits.
Prepared by: JOHN D. AINSWORTH
P.E. No. 123258 Date: FEB. 2020

Charles William Pope & Associates
ARCHITECTURE PLANNING CONSULTING
7466 BLANCO RD., SUITE 257, SAN ANTONIO, TX 78216

DATE: 2/26/2020
JOB NO: 061304305
DRAWN BY: MCS
SHEET NUMBER: SP1.0
OF

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LEGEND	
[Symbol]	SITE BOUNDARY
[Symbol]	PROP. WATER LINE
[Symbol]	PROP. SANITARY SEWER LINE
[Symbol]	PROP. STORM
[Symbol]	PROP. WATER METER
[Symbol]	PROP. BACKFLOW PREVENTOR
[Symbol]	PROP. UNDERGROUND ELECTRIC
[Symbol]	PROP. GAS SERVICE
[Symbol]	TRAFFIC FLOW DIRECTION
[Symbol]	PROP. LIGHT POLE (REF. MEP PLANS)
[Symbol]	EX. GAS LINE
[Symbol]	EX. WATER LINE
[Symbol]	EX. SANITARY SEWER
[Symbol]	EX. UNDERGROUND ELECTRIC
[Symbol]	EX. OVERHEAD ELECTRIC
[Symbol]	EX. FIRE HYDRANT
[Symbol]	EX. WATER METER
[Symbol]	EX. SANITARY SEWER MANHOLE

- NOTES:**
1. NO EARTHEN SLOPE SHALL BE GREATER THAN 4:1, UNLESS OTHERWISE NOTED.
 2. ALL CURBS ARE 6" UNLESS OTHERWISE NOTED.
 3. MAXIMUM SLOPE IN ACCESSIBLE PARKING SPACES AND LOADING ZONES SHALL NOT EXCEED 2.0% IN ALL DIRECTION.
 4. MAXIMUM RUNNING SLOPE SHALL NOT EXCEED 5% AND CROSS SLOPE SHALL NOT EXCEED 2% ON ALL SIDEWALKS UNLESS OTHERWISE NOTED. RUNNING SLOPE MAY EXCEED 5% IN PUBLIC R.O.W. IF EXISTING ROAD SLOPE EXCEEDS 5%.
 5. CONTRACTOR TO FIELD VERIFY LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. CONTACT ENGINEER IF FIELD CONDITIONS VARY.
 6. CONTRACTOR TO ENSURE THAT ALL EXISTING WATER AND WASTEWATER INFRASTRUCTURE REMAINS IN SERVICE DURING CONSTRUCTION.

FLOODPLAIN NOTE
ZONE X
FEMA FIRM PANEL NO. 48439C0170L
EFF. 3/21/2019

BENCH MARK LIST	
BM 100	MAG NAIL WITH "YP CONTROL POINT" SHINER SET IN THE TOP OF A CONCRETE ISLAND NORTHWEST OF SH183 & SOUTHWEST OF HAWKS CREEK, BEING ±12' SOUTHEAST OF THE NOSE OF A CONCRETE MEDIAN, ±8' SOUTHWEST OF THE BACK OF CURB AND ±8' NORTHEAST OF THE BACK OF CURB OF THE MEDIAN. ELEV: 622.67'
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NOTES: The bearing system for this survey is based on the Texas Coordinate System of 1983, North Central Zone 4202 with an applied combined scale factor of 1.00012, based on observations made on January 2, 2020.	

BURGER KING WESTWORTH
LOT 1, BLOCK 2
THE SHOPPES OF HAWKS CREEK ADDITION
(CAB. A. SL. 11889)
LIQUIDITY ADVISORS, L.P.
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SCALE: 1" = 20'
FEBRUARY 26, 2020
SITE ACREAGE: 0.9409

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REVISIONS:

BURGER KING
STORE # WESTWORTH VILLAGE
Westworth Village, Tx. 76114

Kimley»Horn

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JOHN D. AINSWORTH
P.E. No. 123258 Date FEB. 2020

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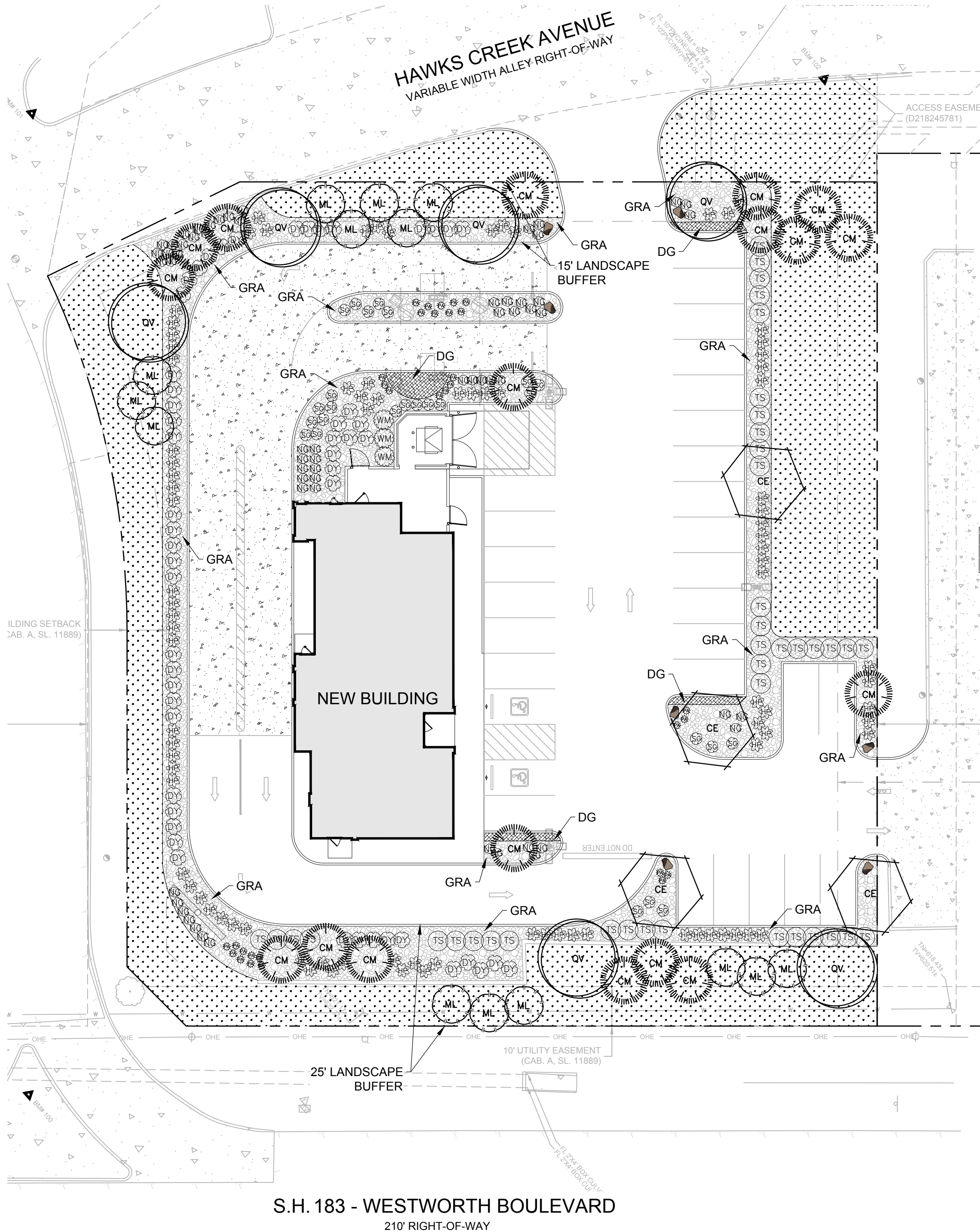
CITY OF WESTWORTH VILLAGE LANDSCAPE ORDINANCE REQUIREMENTS	
MINIMUM PLANT SIZES	
• LARGE TREES: 3" DBH, 7' HT.	
• ORNAMENTAL TREES: 1.5" DBH, 5' HT.	
• SHRUBS: 24" HT AT TIME OF PLANTING (SCREENING SHRUBS TO REACH 6' HT. WITHIN 3 YEARS)	
PERVIOUS AREA	
• 20% OF THE LOT MUST BE PERVIOUS	
• 40,987 SF x 20%	
= 8,197 SF PERVIOUS AREA REQUIRED	
= 15,806 sf (38%) PERVIOUS AREA PROVIDED	
PARKING LOT LANDSCAPE	
• PARKING ISLANDS TO BE MIN. 50 SF # 5' WIDE	
• 16 SF OF PARKING LANDSCAPE PER PARKING SPOT	
31 SPOTS x 16 SF	
= 496 SF PARKING LANDSCAPE REQUIRED	
= 947 SF PARKING LANDSCAPE PROVIDED	
• (1) SHADE TREE WIN 60' OF PARKING SPACES	
• (1) LARGE TREE PER 10 PARKING SPACES	
31 SPOTS / 10	
= 3 LARGE TREES REQUIRED	
• (1) TREE WITHIN EACH TERMINUS ISLAND (LARGE OR SMALL)	
SCREEN BUFFER	
• 5' LANDSCAPE STRIP ALONG PROPERTY PERIMETER	
• 4' HT. EVERGREEN HEDGE SCREEN WIN LANDSCAPE STRIP	
STREET BUFFERS	
• 25' STREET BUFFER PROVIDED ALONG:	
◦ WESTWORTH BLVD - 186 LF	
REQUIRED	PROVIDED
4 LARGE SPECIES TREES REQUIRED	✓
15 ORNAMENTAL TREES REQUIRED	✓
15 (5 GAL) SHRUBS REQUIRED	✓
• 15' STREET BUFFER PROVIDED ALONG:	
◦ HAWK CREEK AVE - 216 LF	
REQUIRED	PROVIDED
4 LARGE SPECIES TREES REQUIRED	✓
17 ORNAMENTAL TREES REQUIRED	✓
17 (5 GAL) SHRUBS REQUIRED	✓

LANDSCAPE MATERIAL SCHEDULE		
SYMBOL	CODE	DESCRIPTION
	BLD	LIMESTONE BOULDERS
	GRA	TEXAS BLEND RIVER GRAVEL
	DG	DECOMPOSED GRANITE
	EDG	EDGING

PLANT SCHEDULE

TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	CE	4	CEDAR ELM / ULMUS CRASSIFOLIA MATCHING SPECIMENS	CONT.	3" CAL*	12'-14'H, 6'-7'S
	CM	18	PINK CRAPE MYRTLE / LAGERSTROEMIA INDICA 'BASHAMS PINK' MULTI-TRUNK	CONT.	1.5" CAL*	8'-10'H, 2'S
	QV	6	SOUTHERN LIVE OAK / QUERCUS VIRGINIANA MATCHING SPECIMENS	CONT.	3" CAL*	12'-14'H, 6'-7'S
	ML	14	TEXAS MOUNTAIN LAUREL / SOPHORA SECUNDIFLORA MULTI-TRUNK	CONT.	1.5" CAL*	6'-8'H, 3'-4'S
SHRUBS	CODE	QTY	COMMON / BOTANICAL NAME	CONT	SIZE	
	SG	26	AUTUMN SAGE / SALVIA GREGGII FULL, WELL ROOTED	1 GAL	12"-18" H, 12"-18" S	
	TS	40	COMPACT TEXAS SAGE / LEUCOPHYLLUM FRUTESCENS 'COMPACTA' FULL, WELL ROOTED	5 GAL	18"-24"H, 18"-24"S	
	WM	3	DWARF WAX MYRTLE / MYRICA CERIFERA FULL, WELL ROOTED	5 GAL	18"-24"H, 18"-24"S	
	DY	53	DWARF YAUPOON / ILEX VOMITORIA 'NANA' FULL, WELL ROOTED.	5 GAL	12"-18" H, 12"-18" S	
	PA	31	FOUNTAIN GRASS / PENNISETUM ALOPECUROIDES FULL, WELL ROOTED	1 GAL	8"-10"H - 8"-10"S	
	NG	62	NEW GOLD LANTANA / LANTANA X 'NEW GOLD' FULL, WELL ROOTED	1 GAL	8"-10"H - 8"-10"S	
	HP	92	RED YUCCA / HESPERALOE PARVIFLORA FULL, WELL ROOTED	5 GAL	18"-24"H, 18"-24"S	
GROUND COVERS	CODE	QTY	COMMON / BOTANICAL NAME	CONT		
	SOD	10,822 SF	BERMUDA GRASS / CYNODON DACTYLON 'CELEBRATION' TIGHT SAND ROLLED JOINTS, FINISHED SOD TO BE WEED FREE.	SOD		

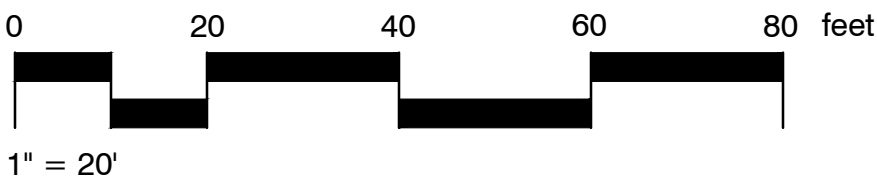
*TREE CALIPER TO BE MEASURED 4' ABOVE GROUND LEVEL PER CITY CODE.



S.H. 183 - WESTWORTH BOULEVARD
210' RIGHT-OF-WAY



CONCEPT LANDSCAPE PLAN



1" = 20'

NOTE: THE SITE INFORMATION SHOWN ON THIS PLAN IS FROM A SITE PLAN PROVIDED BY THE OWNER, ARCHITECT, OR CIVIL ENGINEERING COMPANY HIRED BY THE OWNER. VERIFY ALL DIMENSIONS WITH THE DIMENSIONAL CONTROL PLAN AND COORDINATE WITH ALL OTHER CONTRACT DOCUMENTS ASSOCIATED WITH THIS PROJECT.

REVISIONS:

LANDSCAPE PLAN

BURGER KING
6720 Westworth Blvd.
Westworth Village, Tx. 76114



COOPER LOCHTE
LANDSCAPE ARCHITECTURE, LLC
12770 CIMARRON PATH, SUITE 100
SAN ANTONIO, TEXAS 78249
PH: 214.585.5670

FOR INTERIM REVIEW ONLY

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CLIA JOB NO. 20-018

Charles William Pope & Associates
ARCHITECTURE, PLANNING, CONSULTING
7400 BLANCO RD., SUITE 257, SAN ANTONIO, TX. 78216





DATE: 02.24.20
JOB NO: 43760
DRAWN BY: JL & BL

SHEET NUMBER:

2.7.1

OF 1

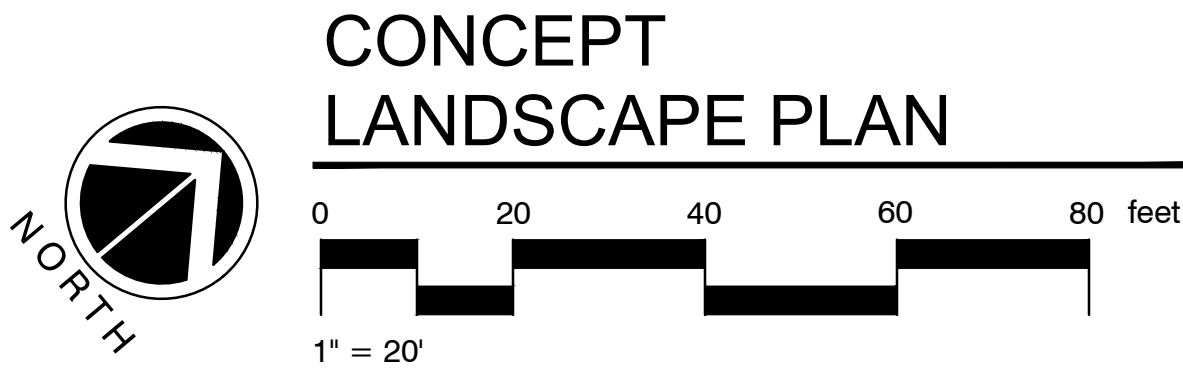
CITY OF WESTWORTH VILLAGE LANDSCAPE ORDINANCE REQUIREMENTS	
MINIMUM PLANT SIZES	
• LARGE TREES: 3" DBH, 7' HT. • ORNAMENTAL TREES: 1.5" DBH, 5' HT. • SHRUBS: 24" HT AT TIME OF PLANTING (SCREENING SHRUBS TO REACH 6' HT. WITHIN 3 YEARS)	
PERVIOUS AREA	
• 20% OF THE LOT MUST BE PERVIOUS • 40,987 SF x 20% = 8,197 SF PERVIOUS AREA REQUIRED = 15,806 sf (38%) PERVIOUS AREA PROVIDED	
PARKING LOT LANDSCAPE	
• PARKING ISLANDS TO BE MIN. 50 SF x 5' WIDE	
• 16 SF OF PARKING LANDSCAPE PER PARKING SPOT 31 SPOTS x 16 SF = 496 SF PARKING LANDSCAPE REQUIRED = 947 SF PARKING LANDSCAPE PROVIDED	
• (1) SHADE TREE WIN 60' OF PARKING SPACES	
• (1) LARGE TREE PER 10 PARKING SPACES 31 SPOTS / 10 = 3 LARGE TREES REQUIRED	
• (1) TREE WITHIN EACH TERMINUS ISLAND (LARGE OR SMALL)	
SCREEN BUFFER	
• 5' LANDSCAPE STRIP ALONG PROPERTY PERIMETER • 4' HT. EVERGREEN HEDGE SCREEN WIN LANDSCAPE STRIP	
STREET BUFFERS	
• 25' STREET BUFFER PROVIDED ALONG: o WESTWORTH BLVD - 186 LF	
REQUIRED	PROVIDED
4 LARGE SPECIES TREES REQUIRED	✓
15 ORNAMENTAL TREES REQUIRED	✓
15 (5 GAL) SHRUBS REQUIRED	✓
• 15' STREET BUFFER PROVIDED ALONG: o HAWK CREEK AVE - 216 LF	
REQUIRED	PROVIDED
4 LARGE SPECIES TREES REQUIRED	✓
17 ORNAMENTAL TREES REQUIRED	✓
17 (5 GAL) SHRUBS REQUIRED	✓

LANDSCAPE MATERIAL SCHEDULE		
SYMBOL	CODE	DESCRIPTION
	BLD	LIMESTONE BOULDERS
	GRA	TEXAS BLEND RIVER GRAVEL
	DG	DECOMPOSED GRANITE
	EDG	EDGING

PLANT SCHEDULE

TREES	CODE	QTY	COMMON / BOTANICAL NAME	CONT	CAL	SIZE
	CE	4	CEDAR ELM / ULMUS CRASSIFOLIA	CONT.	3" CAL*	12'-14'H, 6'-7'S
	CM	18	PINK CRAPE MYRTLE / LAGERSTROEMIA INDICA 'BASHAMS PINK' MULTI-TRUNK	CONT.	1.5" CAL*	8'-10'H, 2'S
	QV	6	SOUTHERN LIVE OAK / QUERCUS VIRGINIANA	CONT.	3" CAL*	12'-14'H, 6'-7'S
	ML	14	TEXAS MOUNTAIN LAUREL / SOPHORA SECUNDIFLORA MULTI-TRUNK	CONT.	1.5" CAL*	6'-8'H, 3'-4'S
SHRUBS	CODE	QTY	COMMON / BOTANICAL NAME	CONT	SIZE	
	SG	26	AUTUMN SAGE / SALVIA GREGGII FULL, WELL ROOTED	1 GAL	12"-18" H, 12"-18" S	
	TS	40	COMPACT TEXAS SAGE / LEUCOPHYLLUM FRUTESCENS 'COMPACTA' FULL, WELL ROOTED	5 GAL	18"-24" H, 18"-24" S	
	WM	3	DWARF WAX MYRTLE / MYRICA CERIFERA FULL, WELL ROOTED	5 GAL	18"-24" H, 18"-24" S	
	DY	53	DWARF YAUPOON / ILEX VOMITORIA 'NANA' FULL, WELL ROOTED.	5 GAL	12"-18" H, 12"-18" S	
	PA	31	FOUNTAIN GRASS / PENNISETUM ALOPECUROIDES FULL, WELL ROOTED	1 GAL	8"-10" H - 8"-10" S	
	NG	62	NEW GOLD LANTANA / LANTANA X 'NEW GOLD' FULL, WELL ROOTED	1 GAL	8"-10" H - 8"-10" S	
	HP	92	RED YUCCA / HESPERALOE PARVIFLORA FULL, WELL ROOTED	5 GAL	18"-24" H, 18"-24" S	
GROUND COVERS	CODE	QTY	COMMON / BOTANICAL NAME	CONT		
	SOD	10,822 SF	BERMUDA GRASS / CYNODON DACTYLON 'CELEBRATION' TIGHT SAND ROLLED JOINTS, FINISHED SOD TO BE WEED FREE.	SOD		

*TREE CALIPER TO BE MEASURED 4' ABOVE GROUND LEVEL PER CITY CODE.



NOTE: THE SITE INFORMATION SHOWN ON THIS PLAN IS FROM A SITE PLAN PROVIDED BY THE OWNER, ARCHITECT, OR CIVIL ENGINEERING COMPANY HIRED BY THE OWNER. VERIFY ALL DIMENSIONS WITH THE DIMENSIONAL CONTROL PLAN AND COORDINATE WITH ALL OTHER CONTRACT DOCUMENTS ASSOCIATED WITH THIS PROJECT.

REVISIONS:

LANDSCAPE PLAN

BURGER KING

6720 Westworth Blvd.
Westworth Village, Tx. 76114

GOOPER LOCHTE

LANDSCAPE ARCHITECTURE, LLC
12770 CIMARRON PATH, SUITE 100
SAN ANTONIO, TEXAS 78249
PH: 214.582.5870

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CLLA JOB NO. 20-018

Charles William Pope & Associates

ARCHITECTURE, PLANNING, CONSULTING
7400 BLANCO RD., SUITE 257, SAN ANTONIO, TX. 78216

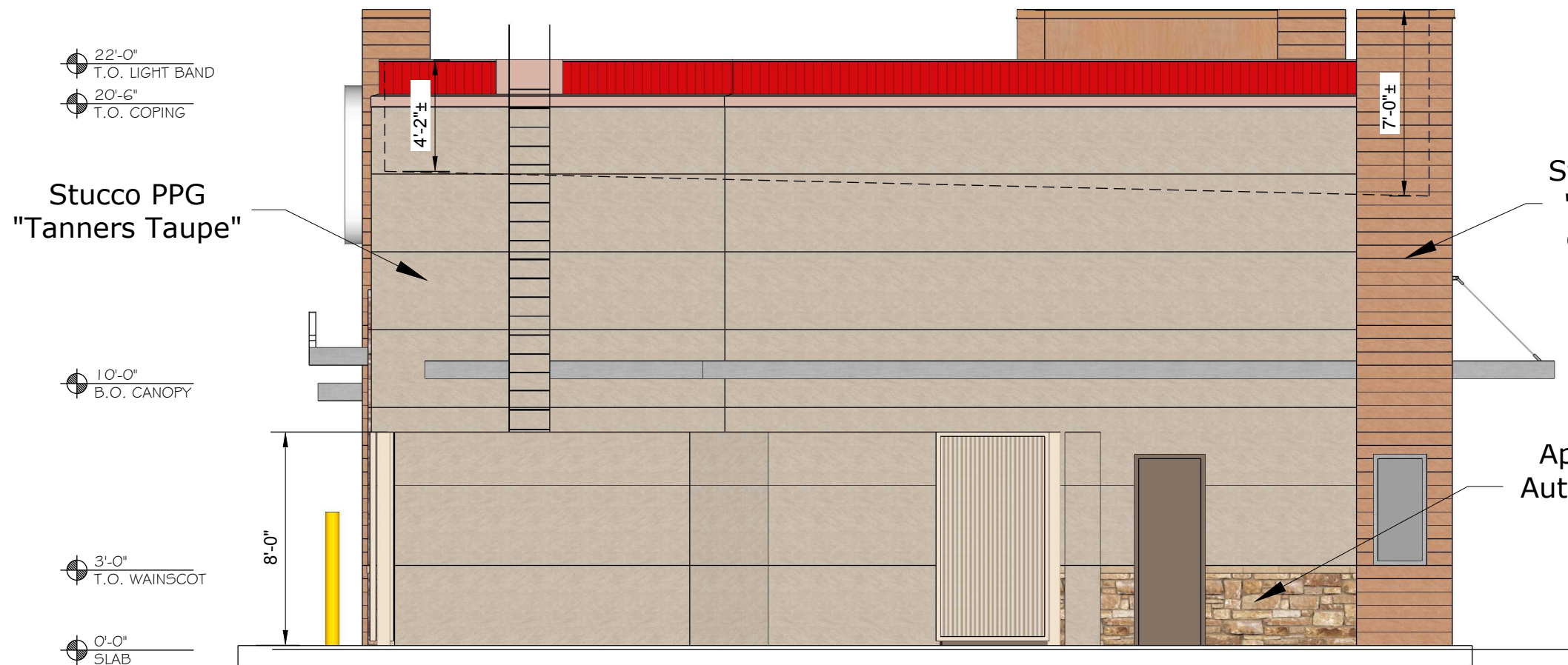
DATE: 02.24.20
JOB NO: 43760
DRAWN BY: JL & BL
SHEET NUMBER:

2.7.1
OF 1



Front Elevation

MATERIALS (WALL AREA 906 S.F.)	
A.	STUCCO - 281 S.F. = 31%
B.	STONE VENEER - 40 S.F. = 4%
C.	FIBER CEMENT PANELS - 154 S.F. = 17%
D.	WINDOWS - 339 S.F. = 37%
E.	DOORS/METAL TRIM - 92 S.F. = 11%



Back Elevation

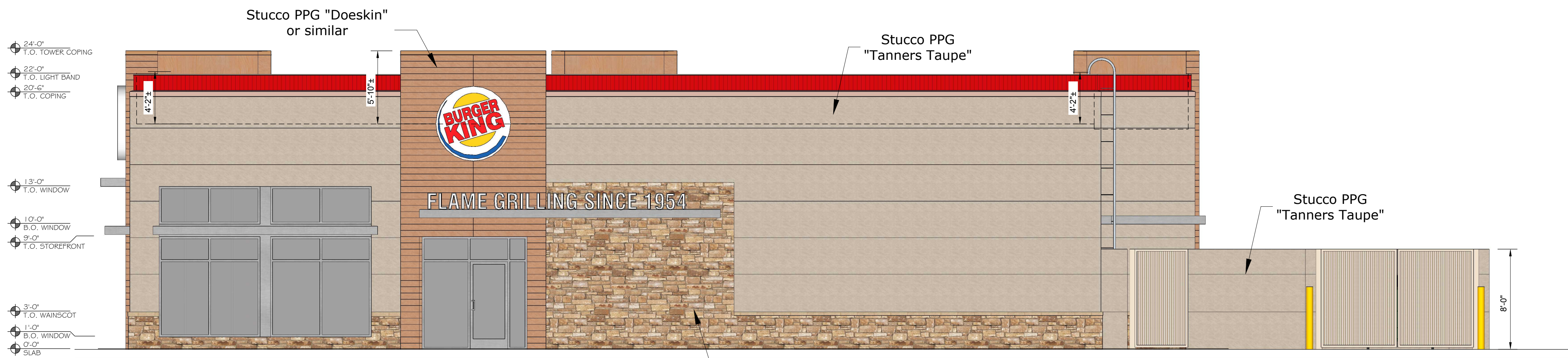
MATERIALS (WALL AREA 892 S.F.)	
A.	STUCCO - 602 S.F. = 67%
B.	STONE VENEER - 90 S.F. = 10%
C.	FIBER CEMENT PANELS - 76 S.F. = 9%
D.	WINDOWS - 10 S.F. = 1%
E.	DOORS/METAL TRIM - 114 S.F. = 13%

NOTE:
PARAPET WALL HEIGHT MAY
INCREASE DURING DESIGN PROCESS
IF REQ'D TO HIDE ROOF EQUIPMENT

MATERIALS (ENTIRE BUILDING 5,631 S.F.)	
A.	STUCCO - 2,741 S.F. = 49%
B.	STONE VENEER - 685 S.F. = 12%
C.	FIBER CEMENT PANELS - 959 S.F. = 17%
D.	WINDOWS - 767 S.F. = 14%
E.	DOORS/METAL TRIM - 485 S.F. = 8%

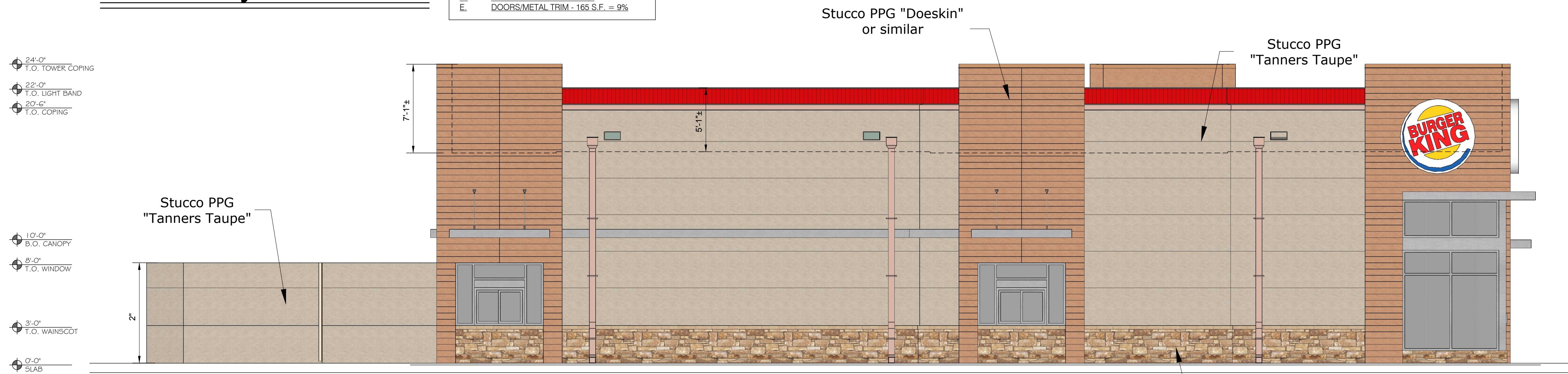
Material and Color Legend

- PPG
Exterior Paint
"Doeskin" 1082-5
- Field Color:
Tower Walls
- PPG
Exterior Paint
"Tanners Taupe"
Custom Formula
- Field Color:
Main Wall Color
- APEX STONE
Thin Stone Veneer
"Autumn Blend"
Ashlar Collection
- Field Color:
Wainscot



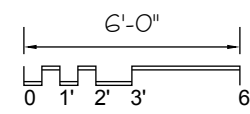
Side Entry Elevation

MATERIALS (WALL AREA 1,888 S.F.)	
A.	STUCCO - 936 S.F. = 50%
B.	STONE VENEER - 344 S.F. = 18%
C.	FIBER CEMENT PANELS - 196 S.F. = 10%
D.	WINDOWS - 247 S.F. = 13%
E.	DOORS/METAL TRIM - 165 S.F. = 9%



Drive-thru Elevation

MATERIALS (WALL AREA 1,945 S.F.)	
A.	STUCCO - 922 S.F. = 47%
B.	STONE VENEER - 211 S.F. = 11%
C.	FIBER CEMENT PANELS - 527 S.F. = 27%
D.	WINDOWS - 171 S.F. = 9%
E.	DOORS/METAL TRIM - 114 S.F. = 6%

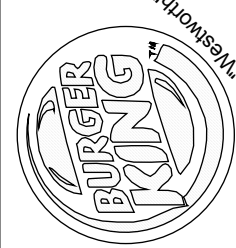


REVISIONS:

Exterior Renders

BURGER KING

STORE # 6720 Westworth Blvd.
Westworth Village, TX 76114



PRELIMINARY

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PURPOSES...

CHARLES W. POPE #13356

Charles William Pope

& Associates

ARCHITECTURE PLANNING CONSULTING
7400 BLANCO RD., SUITE 257, SAN ANTONIO, TX 78216

DATE: 09.15.10

JOB NO: 43780

DRAWN BY: WPOPE

SHEET NUMBER:

3.3.4

OF



Proposed- Front Elevation

Burger King

6720 Westworth Blvd., Westworth Village, TX 76114

Charles William Pope

& Associates

7400 Blanco Road, Ste. 257

San Antonio, Texas 78216

Tel: (210) 349-6005 Fax: (210) 349-6025

e-mail: charles@cpeope.com

Feb. 26, 2020

Version "A"

1

43760



Proposed- Front Left Corner

Burger King

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San Antonio, Texas 78216

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e-mail: charles@cpope.com

Feb. 26, 2020

Version "A"

2

43760



Proposed- Drive Thru Corner

Burger King

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Charles William Pope

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San Antonio, Texas 78216

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e-mail: charles@cpope.com

Feb. 26, 2020

Version "A"

3



Proposed- Entrance Corner

Burger King

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San Antonio, Texas 78216

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Feb. 26, 2020

Version "A"

4

43760



Proposed- Front Right Corner

Burger King

6720 Westworth Blvd., Westworth Village, TX 76114

Charles William Pope

& Associates

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San Antonio, Texas 78216

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e-mail: charles@cpepe.com

Feb. 26, 2020

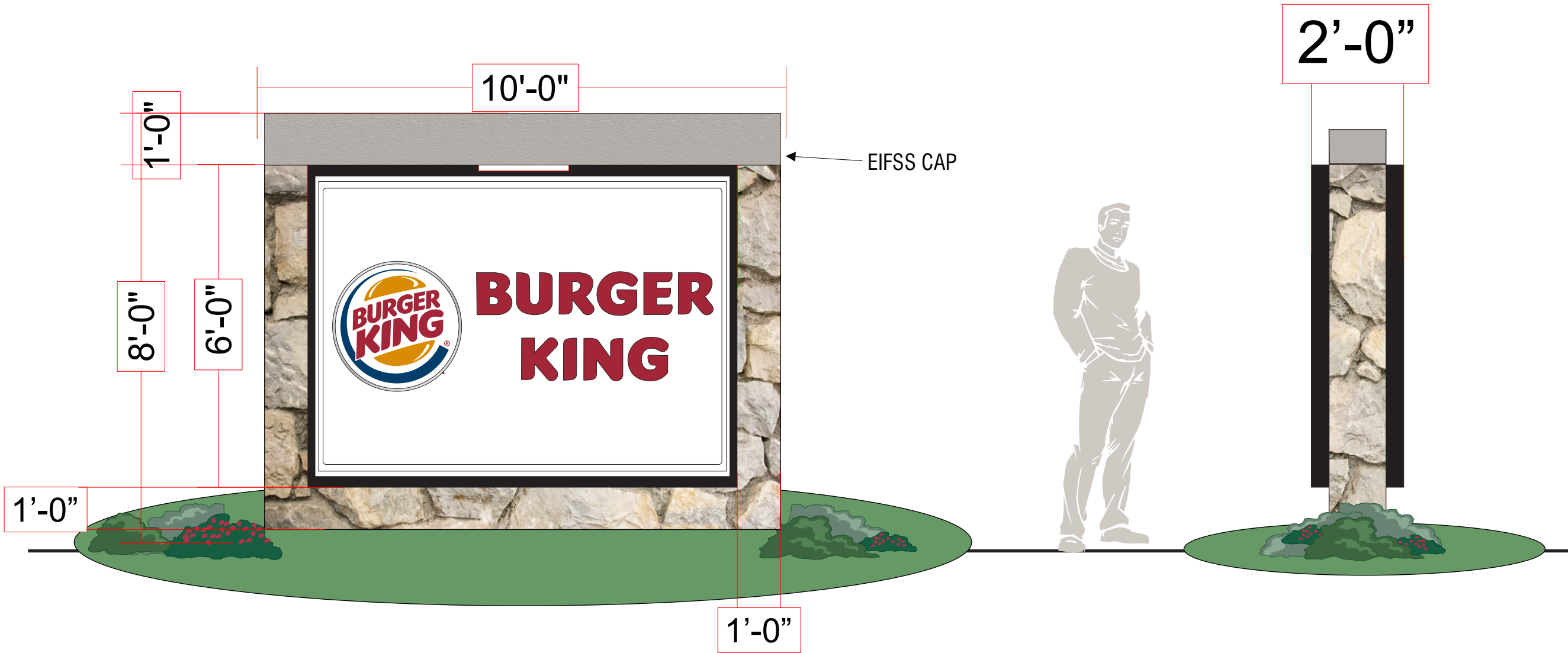
Version "A"

5

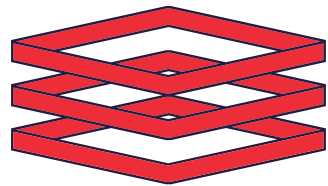
43760



BK MONUMENT W/ SIGNAGE



SIGN: D/F MONUMENT



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COLOR NOTES:

3M TRANSLUCENT VINYL VINYL # 3630-125 YELLOW

3M TRANSLUCENT VINYL VINYL # 3630-33 RED

3M TRANSLUCENT VINYL VINYL # 3630-8703 BLUE

3M TRANSLUCENT VINYL VINYL # 3630-30 WHITE

REVISION:

1	XXXXXX
2	XXXXXX
3	XXXXXX
4	XXXXXX

ARTIST

JU

CLIENT:

BURGER KING

SCALE:

1/4" = 1'

DATE:

2/24/2020

LOCATION

WESTWORTH, TX



DEPARTMENT: ART



Westworth Village

ORDINANCE 457

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, March 10, 2020

Council Chambers

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WESTWORTH VILLAGE, TEXAS ADOPTING THE 2018 EDITIONS OF THE *INTERNATIONAL BUILDING CODE*, THE *INTERNATIONAL PLUMBING CODE*, THE *INTERNATIONAL MECHANICAL CODE*, THE *INTERNATIONAL FUEL GAS CODE*, THE *INTERNATIONAL RESIDENTIAL CODE*, THE *INTERNATIONAL ENERGY CONSERVATION CODE*, AND THE *INTERNATIONAL FIRE CODE* AND LOCAL AMENDMENTS THERETO; ADOPTING THE 2017 EDITION OF THE *NATIONAL ELECTRICAL CODE* AND LOCAL AMENDMENTS THERETO; PROVIDING FOR A PENALTY FOR VIOLATION; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING THE EFFECTIVE DATE.

- WHEREAS,** the City of Westworth Village is a Type A General Law city located in Tarrant County, Texas; and,
- WHEREAS,** the International Code Council (ICC) has developed a set of comprehensive and coordinated national model construction codes (known as the “International Codes”); and
- WHEREAS,** the *International Building Code*, *International Plumbing Code*, *International Mechanical Code*, *International Fuel Gas Code*, *International Residential Code*, *International Energy Conservation Code*, and the *International Fire Code* have been prepared by the ICC, and in addition to review by the NCTCOG, have been reviewed by City staff; and
- WHEREAS,** the current codes in the City are the 2012 editions of the International Codes, and the City’s codes should be updated to the most current published codes available; and
- WHEREAS,** the 2018 editions of the *International Building Code*, *International Plumbing Code*, *International Mechanical Code*, *International Fuel Gas Code*, *International Residential Code*, *International Energy Conservation Code*, and the *International Fire Code*; and the 2017 edition of the *National Electrical Code* are the most current published codes available; and
- WHEREAS,** the City Council of the City of Westworth Village has determined that it is in the best interest of the citizens of the City of Westworth Village to update and adopt the 2018 editions of the *International Building Code*, *International Plumbing Code*, *International Mechanical Code*, *International Fuel Gas Code*, *International Residential Code*, *International Energy Conservation Code*, and the *International Fire Code*; and the 2017 edition of the *National Electrical Code*; and has determined that this will promote the health, safety and general welfare of the citizens of the City of Westworth Village and the general public; and
- WHEREAS,** the City Council of the City of Westworth Village further desires to adopt certain local amendments to such Codes reflecting the unique needs of the City of Westworth Village;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS:

SECTION 1: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.041, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Building Code and local amendments to read as follows:

“Section 3.02.041. Adoption of Building Code and Amendments, Additions, and Deletions. The International Building Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the building code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Building Code, 2018 Edition, are hereby adopted and attached as Exhibit “A” to this ordinance. Exhibit “A” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between said International Building Code as adopted and the other provisions of this ordinance, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 2: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.121, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Plumbing Code and local amendments to read as follows:

“Section 3.02.121. Adoption of Plumbing Code and Amendments, Additions, and Deletions. The International Plumbing Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the plumbing code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Plumbing Code, 2018 Edition, are hereby adopted and attached as Exhibit “B” to this ordinance. Exhibit “B” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between said International Plumbing Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 3: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.221, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Mechanical Code and local amendments to read as follows:

“Section 3.02.221. Adoption of Mechanical Code and Amendments, Additions, and Deletions. The International Mechanical Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the mechanical code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Mechanical Code, 2018 Edition, are hereby adopted and attached as Exhibit “C” to this ordinance. Exhibit “C” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between said International Mechanical Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 4: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.261, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Fuel Gas Code and local amendments to read as follows:

“Section 3.02.261. Adoption of Fuel Gas Code and Amendments, Additions, and Deletions. The International Fuel Gas Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the electrical code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Fuel Gas Code, 2018 Edition, are hereby adopted and attached as Exhibit “D” to this ordinance. Exhibit “D” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the International Fuel Gas Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 5: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.081, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is

hereby amended to adopt the 2018 version of the International Residential Code and local amendments to read as follows:

“Section 3.02.081. Adoption of Residential Code and Amendments, Additions, and Deletions. The International Residential Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the residential code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Residential Code, 2018 Edition, are hereby adopted and attached as Exhibit “E” to this ordinance. Exhibit “E” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the International Residential Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 6: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.301, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Energy Conservation Code and local amendments to read as follows:

“Section 3.02.301. Adoption of Energy Conservation Code and Amendments, Additions, and Deletions. The International Energy Conservation Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the energy conservation code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the International Energy Conservation Code, 2018 Edition, are hereby adopted and attached as Exhibit “F” to this ordinance. Exhibit “F” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the International Energy Conservation Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 7: That Chapter 5, “Fire Prevention and Protection,” Article 5.04, “Fire Code,” Section 5.04.001, “Adopted,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2018 version of the International Fire Code to read as follows:

“Section 5.04.001. Adoption of Fire Code. The International Fire Code, 2018 Edition, including Appendix Chapters as recommended by NCTOG, as published by the International Code Council, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the fire code of the City of Westworth Village, Texas, and is made a part hereof, as amended.”

SECTION 8: That Chapter 5, “Fire Prevention and Protection,” Article 5.04, “Fire Code,” Section 5.04.002, “Amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt amendments, additions and deletions to the International Fire Code, 2018 Edition, to read as follows:

“Section 5.04.002. Amendments. Amendments, additions, and deletions to the International Fire Code, 2018 Edition, are hereby adopted and attached as Exhibit “G” to this ordinance. Exhibit “G” shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the International Fire Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former.”

SECTION 9: That Chapter 3, “Building Regulations,” Article 3.02, “Technical and Construction Codes and Standards,” Section 3.02.181, “Adoption; amendments,” of the Code of Ordinances, City of Westworth Village, Texas, is hereby amended to adopt the 2017 version of the National Electrical Code and local amendments to read as follows:

“Section 3.02.181. Adoption of Electrical Code and Amendments, Additions, and Deletions. The National Electrical Code, 2017 Edition, including Appendix Chapters as recommended by NCTOG, as published by the National Fire Protection

Association, a copy of which is on file in the office of the City Secretary, is hereby adopted, and designated as the electrical code of the City of Westworth Village, Texas, and is made a part hereof, as amended. Amendments, additions, and deletions to the National Electrical Code, 2017 Edition, are hereby adopted and attached as Exhibit "H" to this ordinance. Exhibit "H" shall be maintained as a public record in the office of the City Secretary. In the event a conflict is determined to exist between the National Electrical Code as adopted and the other provisions of this Chapter, the latter provisions shall be construed as controlling and take precedence over the former."

SECTION 10: VIOLATIONS AND PENALTIES. Any person violating any provision of this ordinance shall be fined for each and every day during which any violation of any provision of this ordinance is committed, continued, or permitted in an amount not to exceed \$500.00.

SECTION 11: CUMULATIVE This Ordinance shall be cumulative of all provisions of ordinances of the City of Westworth Village, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting ordinances are hereby repealed.

SECTION 12: SEVERABILITY It is hereby declared to be the intention of the City Council of the City of Westworth Village, Texas, that the terms and conditions of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance.

SECTION 13: SAVINGS All rights and remedies of the City of Westworth Village, Texas, are expressly saved as to any and all violations of the provisions of any ordinances affecting building construction, building codes, fire codes, plumbing codes, mechanical codes, electrical codes, residential codes, energy conservation codes, fuel gas codes, permit issuance, or contractor registration within the City which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 14: PUBLICATION The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clause of this ordinance as an alternative method of publication provided by law.

SECTION 15: EFFECTIVE DATE This ordinance shall be in full force and effect from and after its passage and publication as required by law.

PASSED AND APPROVED this 10th day of March 2020.

CITY OF WESTWORTH VILLAGE

By: _____
L. Kelly Jones, Mayor

ATTEST:

Brandy G. Barrett, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ashley D. Dierker, Attorney



Westworth Village

ORDINANCE 460

Municipal Complex
311 Burton Hill Road
Westworth Village, TX 76114
cityofwestworth.com

Tuesday, March 10, 2020

Council Chambers

AN ORDINANCE OF THE CITY OF WESTWORTH VILLAGE MODIFYING APPENDIX A, FEE SCHEDULE SECTION A3.001 AND A3.002 PROVIDING THAT DEMOLITION PERMITS MAY BE REIMBURSED IN CERTAIN CIRCUMSTANCES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Westworth Village (the "City") is a Type A General Law city located in Tarrant County Texas; and

WHEREAS, the City has determined that it is necessary and advisable to amend the City's Code of Ordinances to protect the safety and welfare of the general public, by providing for the reimbursement of demolition fees in certain circumstances.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS THAT:

Section 1. The Fee Schedule, Appendix A of the Westworth Village Code of Ordinances, is hereby amended, by amending Article A3.00, Building Regulations, Section A3.001(g) to read as follows:

"Sec. A3.001 New construction permit fees (Art. 3.02 and 3.04)

(g) Demolition permit:

(1) Residential: \$50.00

(2) Commercial: \$100.00

(3) Upon proof of donation of salvageable materials to an organization organized and operating pursuant to Internal Revenue Code Section 501(c)(3), the City shall reimburse the applicable demolition permit fee to the applicant.

***"

Section 2. The Fee Schedule, Appendix A of the Westworth Village Code of Ordinances, is hereby amended, by amending Article A3.00, Building Regulations, Section A3.002(f) to read as follows:

"Sec. A3.002 Remodel, repair, alterations or additions permit fees (Arts. 3.02 and 3.04)

(f) Demolition permit:

(1) Residential: \$50.00

(2) Commercial: \$100.00

(3) Upon proof of donation of salvageable materials to an organization organized and operating pursuant to Internal Revenue Code Section 501(c)(3), the City shall reimburse the applicable demolition permit fee to the applicant.

***"

Section 3. This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Westworth Village, Texas, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 4. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction; such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. This ordinance shall be in full force and effect from and after its passage.

AND IT IS SO ORDAINED.

PASSED AND APPROVED this 10th day of March 2020.

CITY OF WESTWORTH VILLAGE

By:

L. Kelly Jones, Mayor

ATTEST:

Brandy G. Barrett, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Ashley D. Dierker, Attorney